



## **Board of Directors Meeting**

**June 16, 2026, directly following the pension board meeting  
6328 Monarch Park Place, Niwot  
Hybrid/Virtual: Zoom**

### **AGENDA**

- I. OPENING OF MEETING**
  - a. Call to Order
  - b. Roll Call
  - c. Approval of Agenda
  
- II. PUBLIC/MEMBER PARTICIPATION**

*3-minute time limit. Comments are for any item, on or off the agenda, unless it is scheduled for a public hearing.*
  
- III. CONSENT AGENDA**
  - a. May 19, 2026 Board of Directors Meeting Minutes
  
- IV. REPORTS**
  - a. Chief's Report
  
- V. OLD BUSINESS**
  - a. Construction Project Update
  - b. April District Financials
  - c. Board Bylaw Review and Proposed Updates
  - d. Public Hearing for the Arrive Subdivision Petition for Exclusion
  
- VI. NEW BUSINESS**
  - a. Consideration for Approval: Opening of Additional Bank Account
  - b. Grant Presentation
  - c. Ratify Grant of Easement to United Power (Station 14)
  - d. City of Longmont Exclusion Clean Up
  
- VII. BOARD MEMBER ITEMS**
  - a. Upcoming Board Items

b. Board Vacancy

**VIII. EXECUTIVE SESSION**

Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the Fire Chiefs' employment contract.

Section 24-6-402(4)(e) C.R.S. Negotiations regarding potential consolidation with North Metro.

**IX. ADJOURNMENT**

**ATTACHMENTS**

May 19, 2026 Board of Directors Meeting Minutes

Staff Report

June and July Community Outreach Calendars

Wember Construction Update

April District Financials

Redlines Board Bylaws

Petition and Board Order for Arrive Subdivision Exclusion

Redlined Board Bylaws

2025 Audit Summary

Grant of Easement for United Power (Station 14)

Upcoming Board Items

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***Mountain View Fire Webinar***

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/87661581217?pwd=msl6vPa9zwHz1bMBsCBckHQWeNs5IJ.1>

**Passcode:** 499693



**Board of Directors Meeting  
May 19, 2026, at 6:00 pm  
6328 Monarch Park Place, Niwot  
Hybrid/Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order

The regular meeting of the Mountain View Fire Protection District Board of Directors was held on May 19, 2026, as an In-Person/Virtual Zoom meeting and was called to order by Director Whitlow at 6:00 p.m.

b. Roll Call

The following Board members attended the meeting:

President Whitlow, Director DeVenny, Director Venrick, and Director Mrla.

Other attendees included Fire Chief Pepper Valdez, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Director of Administration Pamela Owens, Director of Finance Tonya Olson, Director of Human Resources Amy Lee, Director of Technology Kerry Grimes, Communications Specialist Rick Tillery, and Legal Counsel John Chmil.

c. Approval of Agenda

Director DeVenny moved to approve the agenda as written. Director Venrick seconded it, and it carried unanimously.

**II. PUBLIC PARTICIPATION**

None

**III. CONSENT AGENDA**

Director Mrla moved to approve the consent agenda, including the April 21, 2026, meeting minutes. Director Venrick seconded the motion, and it carried unanimously.

#### IV. REPORTS

##### A. Chief Report

Chief Valdez reviewed his report on staff updates for April, which was included in the packet. He also included comments about preliminary discussions with North Metro Fire Rescue.

#### V. OLD BUSINESS

##### a. Construction Updates

Dan Tran from Wember and Deputy Chief Webb updated the Board on the current construction projects. This past month, the Erie Fire Station #15 has been working on framing walls, overhead rough-in, and exterior finishes. In Mead, the Town approved the pavement design, allowing work to continue on Liberty Drive. The steel structure has begun at Mead Station #14.

##### b. February District Financials

Director of Finance Tonya Olson reported to the Board on the March 2026 Financials. She shared that the March finances are on track with budget expectations and that capital spending is focused on station construction. With no questions, Director DeVenny moved to approve the March 2026 District Financials. Director Mrla seconded it, and it was carried unanimously, after which a roll call was taken.

#### VI. NEW BUSINESS

##### a. Approval Consideration: The Mountain Crest Exclusion

Legal Counsel John Chmil updated the Board on the latest exclusion. President Whitlow opened the Public Hearing at 6:22 pm. There was no public comment. President Whitlow closed the Public Hearing at 6:23 pm.

With no questions asked, **Motion:** Director Mrla moved to approve the Mountain Crest exclusion. Director Venrick seconded it, and it carried unanimously.

##### b. Set Public Hearing for the Arrive Subdivision Petition for Exclusion

Legal Counsel John Chmil explained that this exclusion is similar to the last item, but it is not an action item; it is only to set the Public Hearing to consider the exclusion at the June Meeting. **Motion:** Director DeVenny moved to approve the Public Hearing for the exclusion of the Arrive Subdivision for the June meeting. Director Venrick seconded it, and it carried unanimously.

##### c. Board Bylaw Review and Proposed Updates

Legal Counsel John Chmil informed the Board that he and Director of Administration Pam Owens have been reviewing the Board Bylaws. These are generally reviewed on a five-year timeline. He presented three suggested changes, including adapting some language regarding "rules and regulations", in-person attendance for executive sessions, and adding a clarifying governance structure and the Fire Chief role. There were a few other minor changes made during the review process. There was additional discussion about the attendance for the

executive sessions. After discussion, it was decided to leave the attendance requirement for executive sessions as virtual, but the virtual attendee must have their camera on for confidentiality purposes. **Motion:** Director Venrick moved to approve the new version of the By-Laws and the updates. It was seconded by Director Mrla and carried unanimously.

**VII. BOARD MEMBER ITEMS**

a. Upcoming Board Items

Director of Administration Pamea Owens updated the Board on upcoming events. She let the Board know when the “topping off” ceremony for Station #14 has been rescheduled. The Fire Academy Graduation will be next Thursday, May 28th, at 5:30 pm at Life Bridge Church on Ute Highway. Due to the SDA Conference, the September meeting is moved to September 8<sup>th</sup>.

b. Board Vacancy

Director Whitlow began by thanking all the candidates for their time and interest in serving the Board. The Directors discussed the candidates being considered for the appointment. The vote resulted in a tie. The position will remain vacant, and the discussion will continue at the June meeting. The two finalists for the position are:

- Rodney Archer
- Cole Lathrop

**Action:** Pam will add further discussion to the June agenda

**VIII. EXECUTIVE SESSION**

Director Venrick moved to enter Executive Session at 6:52 pm, pursuant to Section 24-6-402(4)(f) C.R.S., for the purpose of discussing a personnel matter regarding the Fire Chiefs' employment contract. It was seconded by Director Mrla and carried unanimously.

Executive Session ended at 9:19 pm.

**Motion:** Director Venrick moved to authorize the Chief and Legal Counsel to proceed as discussed in Executive Session. It was seconded by Director Mrla and carried unanimously.

**IX. ADJOURNMENT**

With no further business before the meeting, Director DeVenny moved to adjourn it at 9:19 p.m. Director Venrick seconded the motion, and it carried unanimously. The preceding minutes, approved by the Mountain View Fire Protection District Board of Directors, constitute the official minutes of the meeting held on the date stated above.

\_\_\_\_\_  
Colleen Whitlow, Board President

\_\_\_\_\_  
May 19, 2026  
Date

\_\_\_\_\_  
Todd Venrick, Board Secretary

\_\_\_\_\_  
May 19, 2026  
Date

## Action Items

### January 20, 2026

**Action:** The Board requested a side-by-side financial comparison and a full analysis of payments, budget impact, and associated fees for the February meeting. **Done**

**Action:** Pam was asked to send a poll and collect available dates for a work session to discuss with the financial committee. **Done**

### February 17, 2026

None

### March 17, 2026

None

### April 21, 2026

None

### May 19, 2026

**Action:** Pam will add further discussion on the board vacancy to the June agenda

## Motions

### January 20, 2026

**Motion:** Director DeVenny moved to approve the engagement letter from Haynie & Company for the 2025 Audit. Director Venrick seconded it, and it carried unanimously.

### February 17, 2026

**Motion:** Director Mrla moved to approve Resolution 2026-1, authorizing the procurement of real property and naming the Fire Chief as the authorized agent to complete this transaction. Director DeVenny seconded the motion, and it carried unanimously.

**Motion:** Director Mrla moved to approve and adopt the amended 2024 Edition of the International Fire Code. Director DeVenny seconded the motion, and it carried unanimously.

**Motion:** Director DeVenny moved to approve the ratification of the sales offer of \$2.05 million for the Stagecoach Road Property. It was seconded by Director Mrla and carried unanimously.

**Motion:** Director Mrla moved to approve proceeding with the Board COP recommendations and to schedule a virtual meeting on February 19th at 3:30, during which the Board will be presented with the formal loan documents. Director DeVenny seconded the motion, and it carried unanimously.

### March 17, 2026

**Motion:** Director Venrick moved to approve Resolution 2026-3, the 2025 Colorado Wildfire Resiliency Code, and to defer enforcement to DFPC. Director Mrla seconded the motion, and it carried unanimously.

**Motion:** Director DeVenny moved to approve the exclusion of the Longmont Fairgrounds and Mountain Brook Petitions. Director Venrick seconded the motion, and it carried unanimously.

### April 21, 2026

**Motion:** Director Venrick moved to approve the MOU with the Town of Mead. Director DeVenny seconded it, and it carried unanimously.

**Motion:** Director Venrick moved to approve the Weld County Automatic Aid Agreement. Director DeVenny seconded it, and it carried unanimously.

**Motion:** Director Mrla moved to approve the exclusions for 251 Rogers Road and Sandstone Marketplace. Director Venrick seconded it, and it carried unanimously.

**May 19, 2026**

**Motion:** Director Mrla moved to approve the Mountain Crest exclusion. Director Venrick seconded it, and it carried unanimously.

**Motion:** Director DeVenny moved to approve the Public Hearing for the exclusion of the Arrive Subdivision for the June meeting. Director Venrick seconded it, and it carried unanimously.

**Motion:** Director Venrick moved to approve the new version of the By-Laws and the updates. It was seconded by Director Mrla and carried unanimously.

**Motion:** Director Venrick moved to authorize the Chief and Legal Counsel to proceed as discussed in Executive Session. It was seconded by Director Mrla and carried unanimously.

## Glossary

### **A**

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

Alpha Side – Front side of a structure

### **B**

BCSO – Boulder County Sheriff's Office

Bravo Side – Left side of a structure

BVFC – Boulder Valley Fire Consortium

BVSD – Boulder Valley School District

### **C**

CBA – Collective Bargaining Agreement

CDOT – Colorado Department of Transportation

Charlie Side – Back side of a structure

CO – Certificate of Occupancy

COP - Certificate of Participation

CORA – Colorado Open Records Act

CWPP – Community Wildfire Protection Plan

### **D**

Delta Side – Right side of a structure

DiSC Assessments—DiSC is an acronym for the four primary personality profiles outlined in the DiSC model: (D) Dominance, (i) Influence, (S) Steadiness, and (C) Conscientiousness.

DOLA – Department of Local Affairs

### **E**

EMS – Emergency Medical Service

EVDT – Emergency Vehicle Driver Training

### **F**

FEMA – Federal Emergency Management Agency

FMLA – Family and Medical Leave Act

FPPA – Fire and Police Pension Association

**G**

GC – General Contractor

GMP – Guaranteed Maximum Price

**H**

HR – Human Resources

**I**

IFC – International Fire Code

ISO – Insurance Rating Office

**J**

**K**

**L**

LODD – Line of Duty Death

**M**

MAFIT – Multi-Agency Fire Investigation Team

MDT – Mobile Data Terminal

MOU – Memorandum of Understanding

MVFR – Mountain View Fire Rescue

MVFPD – Mountain View Fire Protection District

**N**

NIST – National Institute of Standards and Technology

**O**

OSMP – Open Space and Mountain Parks

**P**

PERA – Public Employees' Retirement Association

PIO – Public Information Officer

**Q**

**R**

RFP – Request for Proposal

RHS - Retiree Healthcare Savings

**S**

SDA - Special District Association

SOG – Standard Operating Guideline

SSO - Single Sign On

SWAT - Special Weapons and Tactics

**T**

TCO – Temporary Certificate of Occupancy

TO – Training Officer

TD – Training Division

**U**

**V**

**W**

WC – Workers' Compensation

**X**

**Y**

**Z**



# MOUNTAIN VIEW FIRE RESCUE

FROM THE OFFICE OF PEPPER VALDEZ, FIRE CHIEF

To: MVFPD Board of Directors  
From: Chief Valdez

Re: June Staff Report

Directors,

Please accept this report on activities, progress, and concerns that have occurred or are ongoing.

## Administration

- Attended the graduation ceremony for our new firefighters.
- Worked on the National Laboratory of the Rockies (NLR) annual contract.
- Coordinated meet and greet for executive staff with North Metro.

## Finance

- The finance team attended a conference hosted by our financial application vendor, JMT, in May. Lectures included the latest updates on using AI in accounting, as well as many other relevant topics.
- Staff is working with ADP and Sage Intacct, the financial application, on building a connection between the two for better visibility in the recording of payroll-related expenses.
- The onboarding process for the new ambulance billing vendor has started in earnest; the start date goal is August 1<sup>st</sup>.

## Human Resources

- Preparation for HR "Bootcamp", which will be a 2-day working meeting to go over all division processes, procedures, etc.
- Preparation for Gala.
- Working towards the Engineer promotional process.

## Wellness

- Grants' presentation at the next board meeting.

## Operations

### Response Operations

- The new engines' final inspection should occur in late July.

- Assisted Platteville/Gillcrest with a hazmat response to a structure fire. Station 7 responded along with BC201 to help identify and monitor the products in the structure.
- Trash fire at the landfill in Erie after hours. Smoke drifted into the town of Erie, prompting reports of the smell of smoke. E208, TR206, and TE202 extinguished the fire. BC201 was in command.

### **Special Operations**

- Have a Type 6 engine available for national wildland deployment

### **EMS**

- The whole blood program is progressing well. We are aiming to go live in the first week of August. This is contingent on contracts getting into place and Medical Officers being online.
- Medical Officers are hired, and we are working with operations to get them transferred off their current shifts and trained.
- The new State Ambulance Licensing process has been completed.

### **Training**

- Our ten (10!) newest Firefighter recruits successfully completed and graduated from the 26-1 Front Range Fire Academy on May 28<sup>th</sup>. They will be on shift by mid-June.
- The 26-1 Post-Academy began Monday, June 1<sup>st</sup>, and will run for a total of six weeks, reinforcing and expanding on the fire academy's foundation of training, to include: Emergency Vehicle Driver Training (EVDT), Fire Skills, Advanced Vehicle Extrication, IV Qualification Course, EMS Academy, and Wildland Academy
- MV Engineer Academy, Module 3 scheduled for June 15-26... this is the last module of the academy, which will be followed by mentorship assignments and Off-Shift DO Days in July and August ahead of September's Engineer Promotional Process.

### **Life Safety**

#### **Fire Investigations**

- County Road 16 ½ grass fire that consumed a shed.
- Dacono outside fire that damaged one home and some outbuildings.
- Molotov cocktails on County Open Space land.
- Working as part of a task force with the DFPC to develop a new State of Colorado Fire Investigation certification.
- Taught fire dynamics and fire chemistry to 40 students at a week-long class in Larkspur for new fire investigators.

#### **Community Outreach**

No information available.

#### **Fleet and Facilities**

- Monarch Park Building.
  - Waiting on bulletin board installation.

- Addressing roof warranty items.
- Station 14.
  - Site and building work continue.
  - The topping-out ceremony has been canceled. The beam is painted and could be signed by those who wish to take part. The deadline to do so was June 10.
- Station 15.
  - Site and building work continue.
- The district has received the new EMS Delivery vehicle and is waiting for a spot with our graphics vendor. Hope to have the vehicle delivered to the EMS division by September 2026.
- Work continues on the new ambulances. We should have one in service in early June and the other towards the end of July.
- The new pumpers should be ready for final inspection in late June.
- The new tower is still tracking to be delivered sometime during Q1 of 2027.

#### **Information Technology**

- Working on upgrading end-of-life Cradlepoints and antennas in most of our front-line units. Verizon is paying for the majority of the cost of these upgrades, around \$17,000.
- Coordinating annual radio programming updates scheduled for the week of July 6.
- Coordinating phase 2 of the Boulder Closest Unit Dispatch project, combining the City of Boulder's and County's toning channel.
- Ordering and prepping network, audio-visual, and security equipment for Station 15.

#### **Communications**

- Spoke with multiple news outlets to provide updates regarding the Front Range Landfill Fire.
- Provided on-scene PIO support during a structure fire with resident displacement in Dacono
- Worked with Training in documenting the new Engineer Academy program over several training days in May.
- Assisted North Metro Fire Rescue PIO in video and photo gathering of the Honor Procession for Lt. Chad Telling.

Respectfully,

Pepper Valdez  
Fire Chief

# June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Notes
	1	2 Outreach Quarterly Training Meeting	3 Superior BP Checks	4 Mead & Erie BP Checks	5 Car Seat Checks Station 6 & 5	6	
7	8	9	10	11 Rock & Rails - Niwot	12	13 Heartsaver CPR/AED and First Aid Class @ Admin	
14	15	16	17	18	19 Car Seat Checks Station 3 & 7	20	
21	22 Kids Academy	23 Kids Academy	24 Kids Academy	25 Kids Academy Rock & Rails - Niwot	26	27	
28 Vista Ridge 4 <sup>th</sup> of July Bike Parade	29	30					

# July

2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 SafeSitter Class	2	3 Erie 3 <sup>rd</sup> of July	4 Town Parades: Niwot Superior Mead
5	6 Kids & Teen Academy - Longmont	7 Kids & Teen Academy - Longmont	8 Kids & Teen Academy - Longmont	9 Kids & Teen Academy - Longmont	10 Erie Balloon Festival	11 Erie Balloon Festival
12 Erie Balloon Festival	13	14 Touch A Truck Camp Erie	15	16	17	18 Heartsaver CPR Class
19	20	21	22 New Horizon Academy School Visit	23	24	25
26	27	28	29	30	31	



## Project Update Report

**Project Name:** Mountain View Fire Rescue  
**Wember Inc. Project Number:** 2023.38  
**Issue Date:** June 1, 2026  
**Submitted by:** Dan Tran / Michele Gutierrez / Matt Mullane/Grace Arvesen

The purpose of this update is to report on the status of Mountain View Fire Projects being coordinated through the on-call contract with Wember. This report is to serve as a summary of pertinent information related to the projects at this point:

### Board Action Items:

None

### Summary

This past month, the Erie Fire Station 15 has been working on framing walls, overhead rough-in, and exterior finishes. In Mead, the asphalt pavement work has been delayed due to wet conditions in the field. Wet and muddy conditions also slowed work at Mead Station 14, which impacted the beam signing ceremony. Work on micropiles started once the soil dried.

### MVFE - Meadow Sweet Station 15 – Erie, CO

This month, the team has continued installing overhead wall rough MEP, and final grading on the site. Brick veneer and curb and gutter have continued. Drywall finishing is in progress. Traffic signals programming has started. The contractor held a subcontractor appreciation lunch that Jeff Webb was able to thank them for their hard work and efforts on the project.

9/17/2024 - Approved Overall Budget	\$ 18,754,454
9/17/2024 - Initial GMP Amount	\$ 13,880,740
1/27/2025 - GMP Amendment	\$ 14,042,775
5/28/2025 - PCCO #001	\$ 347,525.35
10/7/2025 - PCCO #002	\$(134,467.00)
12/2/2025 - PCCO #003	\$ 242,534.00
2/02/2026 - PCCO #004	\$ 111,190.38
<b>3/04/2026 - PCCO #005</b>	<b>\$ 669,815.00</b>

### Awarded Contracts & Vendors:

- Design Contract – Oz Architecture \$1,039,209
- GC (Pre-Construction) – Fransen Pittman \$22,500
- GC (Construction) – Fransen Pittman \$14,042,775
- Geotechnical Engineer – Kumar \$6,450
- Commissioning Agent – Iconergy \$26,430 (Building Envelope Testing)  
\$15,535 (Visual Testing)
- Materials Testing – Kumar \$44,677
- FF&E Vendor – Merchants & Co \$75,000 (approximate)

### Milestones

- Complete window storefront 5/31
- Commence interior painting 6/15

### Challenges

- Weather

### Contingency Use

- \$34,797 – Architect Add service #3 Additional survey and #4 Signal design (portion to be reimbursed by Town)
- \$347,525 – Traffic Signal design (portion to be reimbursed by Town)



### **MVFA - Monarch Park Place – Admin Bldg**

The project is complete and is now in the warranty phase.

**Balance of Unused funds                    \$996.765.97**

### **MVFMM – Mead Masterplan**

Work was impacted by the heavy rains at the site and asphalt paving operations are being rescheduled. Fine grading prior to paving and curb and gutter work will begin in early June, with completion anticipated by the end of the month.

Approved Overall Budget                    **\$3,075,000**

05/14/2025 Approved Purchase Price of Ditch Water    \$ 275,000  
06/17/2025 Approved Overall Budget                    **\$3,075,000**  
06/17/2025 Approved Construction Budget            \$1,351,055

### **Awarded Contracts & Vendors:**

- Survey – Strategic Site Design (SSD)                    \$30,700\*
- Civil Design – Strategic Site Design (SSD)                \$127,000\*
- Geotechnical Engineer – Kumar                            \$2,115\*
- Materials Testing – Kumar                                    \$24,365\*
- GC – Fransen-Pittman                                        \$2,702,110\*

*\*Items to be split at 50/50 participation with HPLD*

### **Milestones**

- April 28 - Approval of Plat
- June 18 – anticipated approval of the CDs
- July 7, 2025 – Construction start
- June 2026 – Anticipated Construction Complete

### **Challenges**

- Coordination with drive accesses to library. Some minor changes to grading.
- Cold weather coming in December and January will pause the ability to complete paving until Spring.
- Ditch company crossing agreements.
- Setting up reimbursements to the fire district for raw water pump station upgrades.
- Sanitary sewer approval from St. Vrain.
- Paving work may only be started in December, but will need to be finished in spring when the plants re-open after winter.
- Coordination of the Western Midstream gas line. Relocation in process.
- Coordination of the oil & gas easement across the site. Resolved.
- Costs for transferring domestic and non-potable water to the site. Domestic water will be via Longs Peak Water District and MVF is currently in the process of purchasing ditch shares from a Highland Ditch seller for irrigation.

### **Contingency Use (MVF)**

- \$3,000 – Add service 5 for SSD to continue to provide extended construction administration services and RFI review.
- \$6,375 – Add service 4 for SSD to prepare gas line exhibits and temporary construction easement exhibits.
- \$2,750 – Add service 3 for SSD to hydrovac all utilities on the site for the design teams' use.
- \$800.00 – Add service 2 for SSD to prepare a gas line easements and agreements.
- \$12,250 – Add service 1 for SSD to have potholing done on existing utilities.
- \$5,200 – Prairie Dog Mitigation by Twin Peaks Environmental
- \$15,114.12 – Change Order 2 for Fransen Pittman for extended time delay impacts and additional temp irrigation.
- \$89,009 – Change Order 1 for Fransen Pittman for added site demo, earthwork, paving, concrete, added utility scope, and added crosswalk markings, temporary barricades, and roadway signage.

### **MVFM – Mead Fire Station 14**

CMU blocking is nearly complete, the brick façade on the mockup wall is in progress and micropile test bores began this week. There were delays due to heavy rains that impacted the schedule, as well as delays in steel delivery. The decking was completed but erection on the west wing will begin first week of June, weather permitting.

Current Overall Budget                    **\$23,650,000**



Awarded Contracts & Vendors:

- Design – Oz Architects \$1,239,526
- Owner Rep – Wember \$326,801
- GC (Pre-construction) – Fransen Pittman \$22,500
- Geotechnical Engineer – Kumar \$5,000
- Commissioning Agent – Iconergy \$26,430 (Building Envelope Testing)  
\$15,535 (Visual Testing)
- Materials Testing – Kumar \$50,211

Construction Estimates:

- Pricing 100% CD Addend 1 – FINAL GMP **\$17,975,243**

Milestones

- Oct 2025 – Permit received
- Nov 2025 – Construction start
- Oct 2026 – Construction Completion

Challenges

- The new request to move the gas line in the masterplan has delayed the plat's approval by at least a month. This has been resolved and will be relocated by the Town.
- The building permit is contingent upon the masterplan plat approval. Any changes or delays in dates will directly impact the station permit approval. Likewise, it will also have an impact on when the infrastructure can begin, which will precede the overall site construction work. A building permit will be released upon meeting all conditions of the plans.
- Soil conditions require drilled piers and structural flooring or 8' of over-excavation to ensure foundation stability, which increases the project's costs.

Contingency Use

- \$6,936.19 – CO for site camera, grading credit, and pot holing utilities per PCCO 01.
- \$7,700.00 – Co for Oz for additional construction administrative services.

**MVF4 – Station 4 Bedroom, Office, and Bath Remodel**

The project is complete and is now in the warranty phase.

**Balance of Unused funds \$14,696.46**

**MVF5 - Station 5 Remodel**

The project is complete and is now in the warranty phase.

**Balance of Unused funds \$11,023**

**MVF10 - Sta 10 Septic System**

This project is complete and in the warranty phase.

**Balance of Unused funds \$77,602**

**MVFC - Marshall-Mesa Cistern**

Work is complete. Wember is closing out the project

Approved Overall Budget **\$250,000**  
Approved Construction Budget **\$ 47,600**  
**Balance of Unused funds \$ 79,260**



**Project Budgets and Estimates**

**Meadow Sweet Fire Station 15**

Project Accounting	Budget			Commitments		Actual	
	A Initial Budget	B Budget Changes	C Current Budget A+B	D Contracts, POs, Expenses	E Change Orders	J Incurred Costs	K Balance To Finish (G-J)
▶ A Design & Engineering	\$1,039,208.00	\$69,462.00	\$1,108,670.00	\$1,039,208.00	\$161,211.00	\$1,074,192.71	\$126,226.29
▶ B Owner's Requirements	\$371,787.00	\$20,091.00	\$391,878.00	\$348,377.00	\$42,615.00	\$311,999.75	\$78,992.25
▶ C Construction	\$14,000,000.00	\$1,389,830.56	\$15,389,830.56	\$14,042,775.00	\$1,323,778.94	\$10,604,189.40	\$4,762,364.54
▶ D Permits, Utility Fees, Impact Fees & Resource Rights	\$803,458.00	(\$187,340.61)	\$616,117.39	\$512,182.04	\$0.00	\$459,542.04	\$52,640.00
▶ E Fixtures Furnishings & Equipment	\$310,000.00	\$0.00	\$310,000.00	\$150,129.73	\$0.00	\$94,129.87	\$55,999.86
▶ F Technology	\$280,000.00	\$0.00	\$280,000.00	\$197,968.41	\$0.00	\$20,327.03	\$177,641.38
▶ G Contingencies & Escalation	\$1,950,000.00	(\$1,292,042.95)	\$657,957.05	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$18,754,453.00</b>	<b>\$0.00</b>	<b>\$18,754,453.00</b>	<b>\$16,290,640.18</b>	<b>\$1,527,604.94</b>	<b>\$12,564,380.80</b>	<b>\$5,253,864.32</b>

**MVFMM – Mead Masterplan**

Project Accounting	Budget			Commitments		Actual	
	A Initial Budget	B Budget Changes	C Current Budget A+B	D Contracts, POs, Expenses	E Change Orders	J Incurred Costs	K Balance To Finish (G-J)
▶ A Mountain View Fire (MVF)	\$3,033,617.00	\$27,500.00	\$3,061,117.00	\$2,430,180.83	\$129,298.08	\$2,018,442.40	\$541,036.52
▼ A.1 MVF Design	\$91,000.00	(\$2,325.00)	\$88,675.00	\$63,500.00	\$25,175.00	\$84,727.50	\$3,947.50
▼ A.2 MVF Owners Responsibility	\$192,600.00	(\$90,815.86)	\$101,784.14	\$91,453.12	\$0.00	\$93,134.37	(\$1,681.25)
▼ A.3 MVF Construction	\$1,476,055.00	\$26,831.28	\$1,502,886.28	\$1,398,763.20	\$104,123.08	\$964,116.02	\$538,770.27
▼ A.4 MVF Permits, Utility Fees, Impact Fees & Resource Rights	\$978,750.00	\$65,214.51	\$1,043,964.51	\$876,464.51	\$0.00	\$876,464.51	\$0.00
▼ A.5 MVF Technology	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
▼ A.6 MVF Contingency & Escalation	\$295,212.00	\$28,595.07	\$323,807.07	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$6,305,234.00</b>	<b>\$0.00</b>	<b>\$6,305,234.00</b>	<b>\$4,531,793.03</b>	<b>\$258,596.16</b>	<b>\$3,443,316.15</b>	<b>\$1,347,073.04</b>

Contingency Uses of Note

- Add service for SSD to hydrovac \$2,750
- Add service for SSD to prepare exhibits. \$6,375
- Construction Esmt exhibits \$800
- Potholing \$12,250
- Prairie Dog Mitigation \$5,200
- Change Order \$89,009

**MVFM Mead Station 14**

Project Accounting	Budget			Commitments		Actual	
	A Initial Budget	B Budget Changes	C Current Budget A+B	D Contracts, POs, Expenses	E Change Orders	J Incurred Costs	K Balance To Finish (G-J)
A Land & Lease Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
▶ B Design & Engineering	\$1,259,562.00	\$30,372.00	\$1,289,934.00	\$1,152,821.00	\$4,531.00	\$985,240.62	\$179,831.38
▶ C Owner's Requirements	\$422,332.00	\$68,041.00	\$490,373.00	\$364,073.00	\$63,504.00	\$321,545.49	\$106,031.51
▶ D Construction	\$17,975,243.00	\$10,355.12	\$17,985,598.12	\$22,500.00	\$17,974,906.55	\$4,696,342.37	\$13,301,064.18
▶ E Permits, Utility Fees, Impact Fees & Resource Rights	\$534,057.00	\$165,132.32	\$699,189.32	\$518,131.95	\$0.00	\$518,131.95	\$0.00
▶ F Fixtures Furnishings & Equipment	\$495,000.00	\$0.00	\$495,000.00	\$44,534.97	\$0.00	\$22,267.48	\$22,267.49
▶ G Technology	\$327,000.00	\$0.00	\$327,000.00	\$174,597.17	\$0.00	\$20,327.03	\$154,270.14
▶ H Contingencies & Escalation	\$2,636,806.00	(\$273,900.44)	\$2,362,905.56	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$23,650,000.00</b>	<b>\$0.00</b>	<b>\$23,650,000.00</b>	<b>\$2,276,658.09</b>	<b>\$18,042,941.55</b>	<b>\$6,563,854.94</b>	<b>\$13,763,464.70</b>

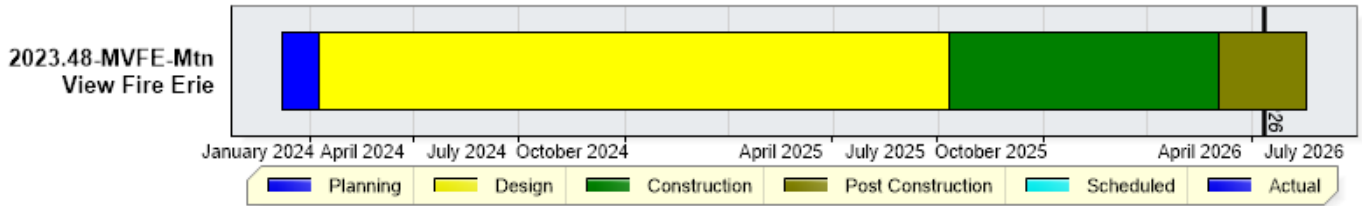
Contingency Uses of Note

- Add service for Time-Lapse Camera \$6,936.19

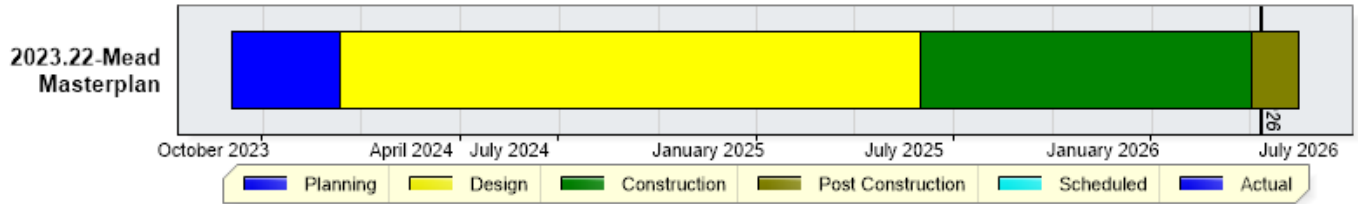
**MVF Projects Schedules**



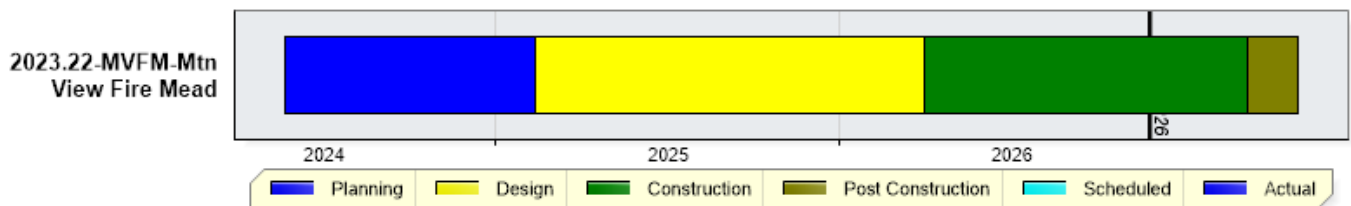
**MVFE**



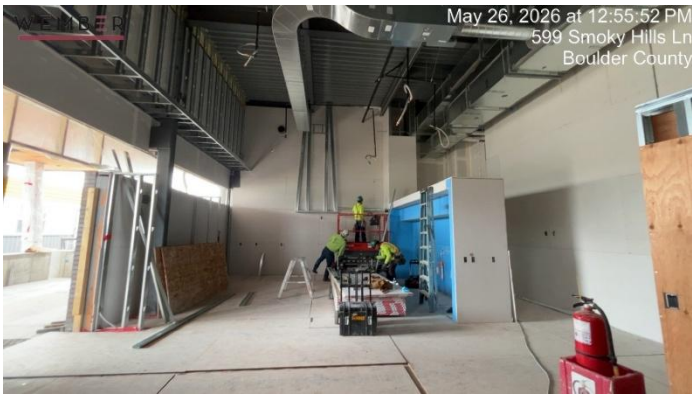
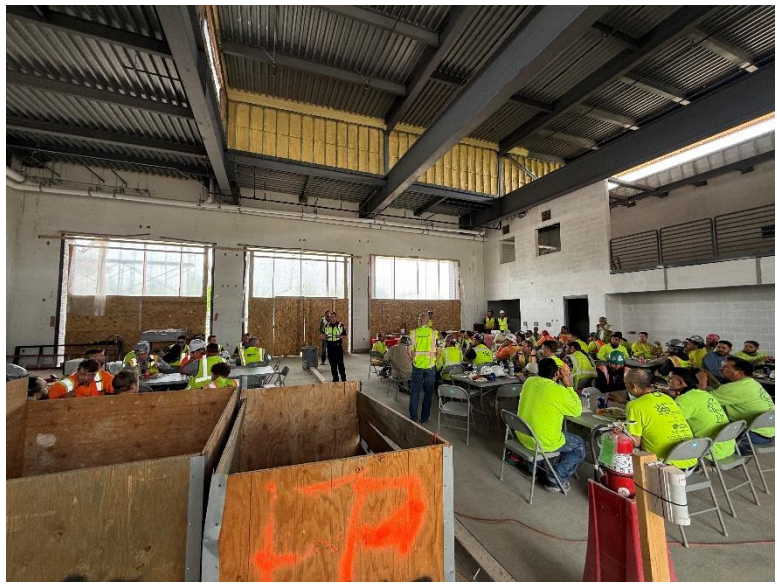
**MVFM**



**MVFM**



**MVFE – Progress Photos**



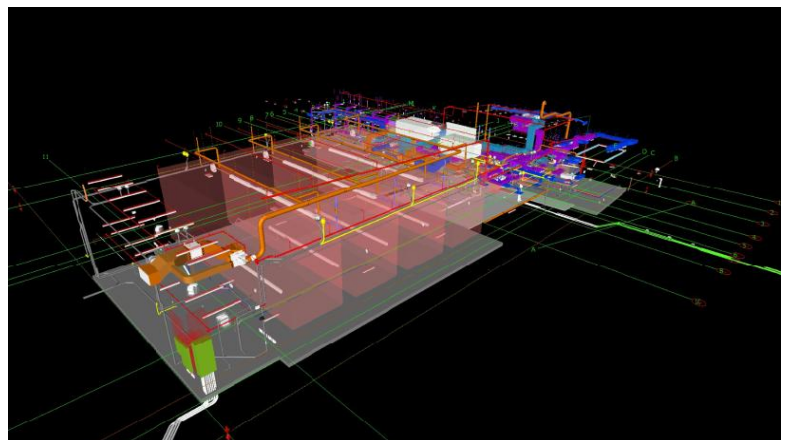
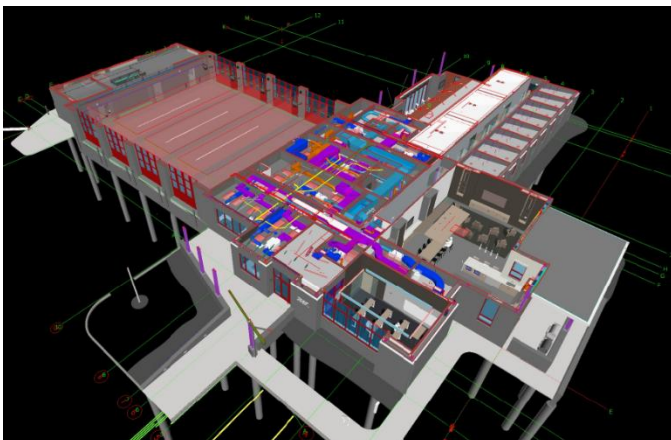
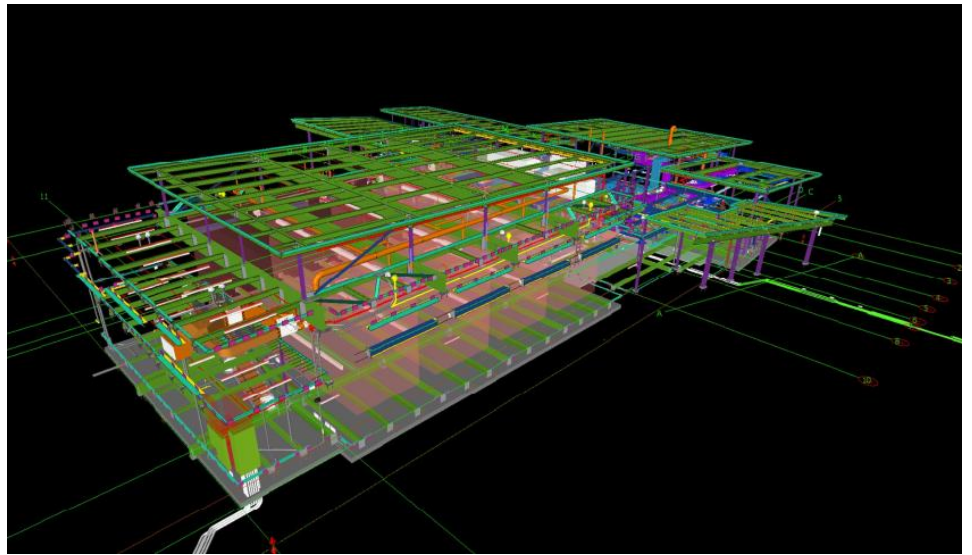
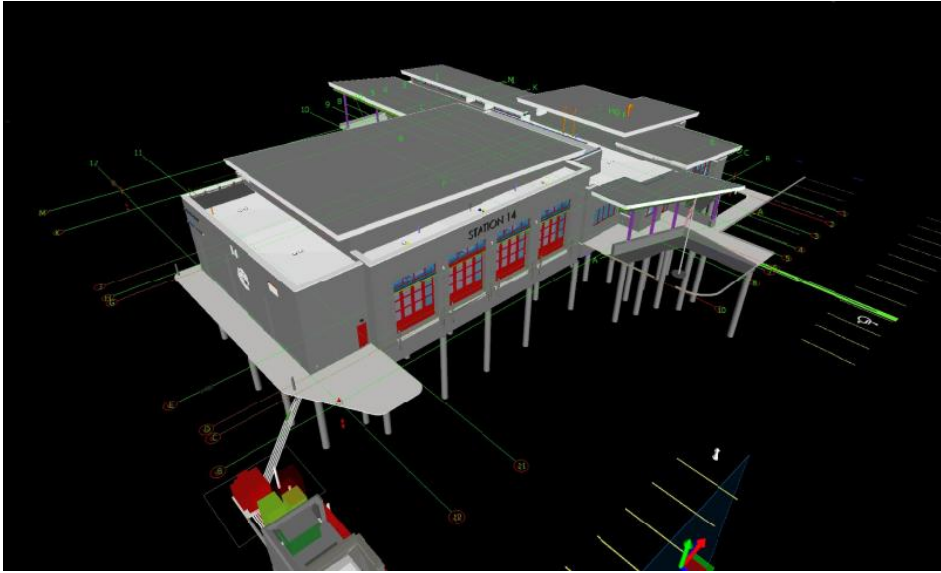
**MVFMM Project Drawings/ Progress Photos**

No updated photos

**MVFM Project Drawings/ Progress Photos**



**BIM Coordination Progress Station 14**  
No Updates





**Mountain View Fire Rescue**  
**Statement of Revenues and Expenditures**  
**General Fund**  
 As of April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	30,342,312	31,213,757	31,213,757	(871,445)	-3%
<b>REVENUES</b>					
Property Taxes	47,154,314	15,639,747	32,641,239	14,513,075	31% <b>FS4-1</b>
Local TIF Reimbursements	1,319,275	59,085.43	344,910.80	974,364	74%
Specific Ownership Tax	1,886,827	170,450	689,834	1,196,993	63%
EMS Transports	1,420,000	116,870	483,098	936,902	66%
Fire Prevention Fees	200,000	14,845	56,190	143,810	72%
Maintenance Shop Fees	240,000	24,784	111,217	128,783	54%
Fees for Service	42,000	3,700	14,200	27,800	66%
Investment Earnings	1,720,473	102,602	355,622	1,364,851	79%
Wildland Reimbursements	105,000	(1,099)	(1,093)	106,093	101%
Grant Rewards	0	5,288	5,288	(5,288)	0% <b>FS4-2</b>
<b>Total REVENUES</b>	<b>54,087,889</b>	<b>16,136,274</b>	<b>34,700,505</b>	<b>19,387,384</b>	<b>36%</b>
<b>OTHER REVENUE SOURCES</b>					
Miscellaneous Revenues	229,000	3,075	15,917	213,083	93%
Insurance Proceeds	0	17,580	23,723	(23,723)	0%
Sale of Assets	0	-	10,000	(10,000)	0%
Oil & Gas Royalties	8,000	872	3,006	4,994	62%
Other Revenue Sources	0	-	5,548	(5,548)	0%
<b>Total OTHER REVENUE SOURCES</b>	<b>237,000</b>	<b>21,526</b>	<b>58,195</b>	<b>178,805</b>	<b>75%</b>
<b>EXPENDITURES</b>					
Salaries and Wages	28,172,884	1,955,448	8,701,205	19,471,679	69%
Overtime	2,638,706	275,684	736,904	1,901,802	72%
Benefits	11,146,093	859,952	3,618,293	7,527,799	68%
General Operating Supplies	1,734,551	89,051	412,664	1,321,887	76%
Small Equipment/Tools	719,433	98,706	164,874	554,559	77%
Non-Capital Tech Expenses	690,800	55,144	220,794	470,006	68%
Non-Capital Fleet Expense	537,400	67,687	147,530	389,870	73%
Training	708,545	45,258	136,745	571,800	81%
General Purchased Services	3,441,854	373,659	776,787	2,665,067	77%
Contract Services	1,331,800	61,699	368,918	962,882	72%
Repairs and Maintenance Equip	193,755	40,810	61,157	132,598	68%
Repairs and Maintenance Buildings	700,946	59,503	176,614	524,332	75%
Other Equipment	93,900	999	12,185	81,715	87%
Utilities	539,500	33,848	153,814	385,686	71%
<b>Total EXPENDITURES</b>	<b>52,650,167</b>	<b>4,017,449</b>	<b>15,688,485</b>	<b>36,961,682</b>	<b>70%</b>
<b>EXCESS/(DEFICENCY) REVENUES AFTER EXPENDITURES</b>					
	<b>1,674,722</b>	<b>12,140,352</b>	<b>19,070,215</b>	<b>17,395,492</b>	

**FS4-1** - Property Taxes - Property tax revenues typically peak in April due to the timing of scheduled installment payments and tax distributions.

**FS4-2** - Grant Rewards - 50% reimbursement for Thermx purchase



**Mountain View Fire Rescue  
Budget Summary by Department  
Administration**

For the 4 Month(s) Ending April 30, 2026  
(in Whole Numbers)

	<b>Total Original Budget</b>	<b>Current Period Actual</b>	<b>YTD Actual</b>	<b>Total Remaining Budget</b>	
52050 - Operating Supplies & Expense	26,400	1,473	4,210	22,190	84%
52090 - Food/Catering	6,000	155	2,342	3,658	61%
52200 - Awards & Celebrations	2,000			2,000	100%
52350 - Membership/Subscriptions	20,000		3,342	16,658	83%
52400 - Postage/Ups,Fed X	3,000		42	2,958	99%
52450 - Uniform/Allowance	54,575	221	1,364	53,211	98%
52880 - Travel Costs/Per Diems	33,550		1,647	31,903	95%
53000 - General Purchased Services	2,000		1,840	160	8%
53050 - Board Member Attendance Compensat	0	1,600	1,600	(1,600)	0%
53060 - Board Expenses	500			500	100%
53070 - Board Member Training/Travel	4,000			4,000	100%
53100 - Printing Legal Notices	5,000		556	4,444	89%
53200 - Legal Fees	207,280	7,131	26,445	180,835	87%
53300 - Elections	250,000			250,000	100%
53420 - Contract Labor Services	150,000	329	1,314	148,686	99%
53550 - Training Seminars	19,800	1,885	1,885	17,915	90%
53650 - Exams And Certifications	2,000			2,000	100%
53670 - Mileage Reimbursement	0	107	107	(107)	0%
53950 - Contingency Reserve	1,307,957			1,307,957	100%
54100 - District Liability Insurance	430,000	35,311	144,407	285,593	66%
55250 - Non-Capital Equip <\$5K	3,000			3,000	100%
Administration	2,527,062	48,212	191,101	2,335,961	92%

**JANUARY NOTES:**

**FS1-1** - Account 53000 - Annual accreditation fee.



**Mountain View Fire Rescue  
Budget Summary by Department  
Communications**

For the 4 Month(s) Ending April 30, 2026  
(in Whole Numbers)

	<b>Total Original Budget</b>	<b>Current Period Actual</b>	<b>YTD Actual</b>	<b>Total Remaining Budget</b>	
52050 - Operating Supplies & Expense	5,000	50	671	4,329	87%
52090 - Food/Catering	2,000		63	1,937	97%
52230 - Promotional & Marketing	5,000			5,000	100%
52350 - Membership/Subscriptions	1,000		240	760	76%
52370 - Public Education Supplies	500			500	100%
52400 - Postage/Ups,Fed X	250			250	100%
52450 - Uniform/Allowance	525			525	100%
52600 - Misc Supplies & Expense	1,000			1,000	100%
52880 - Travel Costs/Per Diems	3,000			3,000	100%
53100 - Printing Legal Notices	300			300	100%
53550 - Training Seminars	3,000	675	675	2,325	78%
Communications	21,575	725	1,649	19,926	92%

**JANUARY NOTES:**

**FS1-2** - Account 52350 - 2026 memberships for National Information Officers and Emergency Services PIO (ESPIOC).



**Mountain View Fire Rescue**  
**Budget Summary by Department**  
**Information Technology Service**  
 For the 4 Month(s) Ending April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
52050 - Operating Supplies & Expense	34,000	12	22	33,978	100%
52090 - Food/Catering	500			500	100%
52110 - Tech-Hardware & Accessories	100,000	7,048	26,899	73,101	73%
52120 - Tech-Software & Applications	438,150	36,633	149,214	288,936	66%
52400 - Postage/Ups,Fed X	250			250	100%
52450 - Uniform/Allowance	1,575	242	243	1,332	85%
52880 - Travel Costs/Per Diems	6,000	888	1,753	4,247	71%
53000 - General Purchased Services	16,000			16,000	100%
53110 - Tech Expense-Maintenance & Sup	25,000	4,033	13,641	11,359	45% <b>FS4-3</b>
53420 - Contract Labor Services	70,000			70,000	100%
53460 - R & M Equipment	53,000	104	520	52,480	99%
53550 - Training Seminars	6,000	451	1,316	4,684	78%
53590 - Dispatching Service	70,200			70,200	100%
53750 - Telecom, Cell Phones	57,000	5,737	22,931	34,069	60%
53770 - Utilities, Telephone & Cable	13,000	1,025	3,846	9,154	70%
53810 - Utilities, Data Services	150,000	9,417	56,896	93,104	62%
Information Technology Service	<u>1,040,675</u>	<u>65,590</u>	<u>277,281</u>	<u>763,394</u>	<u>73%</u>

**FS4-3** - Account 53110 - Annual maintenance and support for audio-visual (AV) system and printer lease equipment.

**JANUARY NOTES:**

**FS1-3** - Account 53810 - Starlink Account Migration & Additional Services.



**Mountain View Fire Rescue  
Budget Summary by Department  
Human Resources**  
For the 4 Month(s) Ending April 30, 2026  
(in Whole Numbers)

	<b>Total Original Budget</b>	<b>Current Period Actual</b>	<b>YTD Actual</b>	<b>Total Remaining Budget</b>	
52050 - Operating Supplies & Expense	3,100	525	1,717	1,383	45%
52090 - Food/Catering	33,663	1,111	9,102	24,561	73%
52110 - Tech-Hardware & Accessories	250			250	100%
52200 - Awards & Celebrations	95,000	2,517	17,933	77,067	81%
52350 - Membership/Subscriptions	11,400	299	999	10,401	91%
52400 - Postage/Ups,Fed X	250			250	100%
52450 - Uniform/Allowance	83,430	65	315	83,115	100%
52630 - Training Library	0		62	(62)	0%
52670 - Mileage	500			500	100%
52880 - Travel Costs/Per Diems	10,000	1,190	3,018	6,982	70%
53000 - General Purchased Services	23,897	0	13,443	10,454	44%
53040 - Fitness Memberships	5,439	354	1,581	3,858	71%
53220 - Employee Testing	55,856	196	1,012	54,844	98%
53240 - Recruiting/Hiring Services	15,000		4,550	10,450	70%
53420 - Contract Labor Services	526,820	13,377	236,380	290,440	55% <b>FS4-4</b>
53460 - R & M Equipment	1,000	231	1,806	(806)	-81%
53500 - Wellness Check/Annual Physical	205,600		8,000	197,600	96%
53530 - Health Screening-Rtw	212,341			212,341	100%
53550 - Training Seminars	31,050	1,998	5,713	25,337	82%
53650 - Exams And Certifications	3,870			3,870	100%
53660 - Tuition Reimbursement	100,000	4,547	19,872	80,128	80%
55250 - Non-Capital Equip <\$5K	1,700	100	150	1,550	91%
<b>Human Resources</b>	<b>1,420,166</b>	<b>26,510</b>	<b>325,653</b>	<b>1,094,513</b>	<b>77%</b>

**FS4-4** - Account 53420 - Annual on-site wellness checks and visits provided by a contracted psychological services provider.

**MARCH NOTES:**

**FS3-1** - Account 53460 - Purchase of parts and repairs of stationary bikes at the stations; will be netted with the remaining total budget.

**JANUARY NOTES:**

**FS1-4** - Account 53000 - Therm-X heat/cold machine for light duty to rehab injuries that is covered by the Cigna Wellness funds.

**FS1-5** - Account 53460 - Maintenance of bikes & other workout equipment.



**Mountain View Fire Rescue**  
**Budget Summary by Department**  
**Financial Services**  
 For the 4 Month(s) Ending April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
52050 - Operating Supplies & Expense	400			400	100%
52090 - Food/Catering	700		153	547	78%
52250 - Bank Charges	1,000			1,000	100%
52270 - Misc. Fees	1,050		33	1,017	97%
52350 - Membership/Subscriptions	500			500	100%
52400 - Postage/Ups,Fed X	500		128	372	74%
52450 - Uniform/Allowance	2,100			2,100	100%
52880 - Travel Costs/Per Diems	4,000		1,235	2,765	69%
53000 - General Purchased Services			186	(186)	0%
53150 - Audit & Accounting	32,000	23,995	23,995	8,005	25% <b>FS4-5</b>
53420 - Contract Labor Services	132,000	9,007	37,647	94,353	71%
53550 - Training Seminars	5,300		1,900	3,400	64%
53900 - Tax Collection Fee(Purch Svcs)	711,740	234,393	489,409	222,331	31%
<b>Financial Services</b>	<b>891,290</b>	<b>267,395</b>	<b>554,686</b>	<b>336,604</b>	<b>38%</b>

**FS4-5** - Account 53150 - Annual audit fee.

**FEBRUARY NOTES:**

**FS2-1** - Account 53900 - Tax collection fees are higher in the initial months of the tax season.

**JANUARY NOTES:**

**FS1-6** - Account 52880 - Deposit for lodging to annual JMT accounting conference in May.

**FS1-7** - Account 53000 - Processing of 1099s; will be netted with the remaining total budget.

**FS1-8** - Account 53550 - JMT Innovate conference.



**Mountain View Fire Rescue**  
**Budget Summary by Department**  
**Emergency Operations**  
 For the 4 Month(s) Ending April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
52050 - Operating Supplies & Expense	151,250	6,707	67,909	83,341	55%
52090 - Food/Catering	28,300	889	6,418	21,882	77%
52110 - Tech-Hardware & Accessories	12,000	20	2,349	9,651	80%
52120 - Tech-Software & Applications	5,000	1,112	1,165	3,835	77%
52350 - Membership/Subscriptions	34,400	867	18,676	15,724	46%
52400 - Postage/Ups,Fed X	450	891	1,178	(728)	-162%
52440 - Janitorial Supplies	57,050	3,404	10,428	46,622	82%
52450 - Uniform/Allowance	133,400	13,416	49,162	84,238	63%
52550 - Small Equipment	10,700	178	1,212	9,488	89%
52560 - Saw Supplies/Accessories	9,400	580	580	8,820	94%
52570 - Fire Extinguishers	5,556	(36)	529	5,027	90%
52590 - BC Station Allowance	5,000	0	255	4,745	95%
52610 - FF Equipment	65,200	1,534	21,887	43,313	66%
52630 - Training Library	5,650	3,237	4,149	1,501	27%
52650 - Fuel	0	506	1,711	(1,711)	0%
52690 - Scba Supplies/Parts	37,100	0	588	36,512	98%
52700 - Hose/Nozzle Supplies	28,500	5,057	18,033	10,467	37%
52710 - Ems Disposables	200,000	20,145	56,297	143,703	72%
52720 - Ems Durables	10,200	0	5,510	4,690	46%
52880 - Travel Costs/Per Diems	67,500	5,554	18,252	49,248	73%
53000 - General Purchased Services	22,900	321	8,533	14,367	63%
53180 - Honor Guard	11,168	1,953	1,953	9,215	83%
53320 - Repairs/Maintenance, Saws	16,600	3	842	15,758	95%
53330 - Repairs/Maint, Extinguishers	6,575	0	0	6,575	100%
53350 - Repairs & Maint, Hose/Nozzles	8,000	309	309	7,691	96%
53360 - Repairs/Maint-Ff Equip	3,500	0	270	3,230	92%
53420 - Contract Labor Services	108,500	7,859	43,137	65,363	60%
53460 - R & M Equipment	57,000	38,616	49,947	7,053	12%
53470 - Repairs & Maintenance, Vehicles		0	19	(19)	0%
53480 - Repairs & Maintenance, Building	6,250	0	419	5,831	93%
53550 - Training Seminars	235,950	28,376	89,620	146,330	62%
53560 - Academy Fees	207,500	0	0	207,500	100%
53600 - Authority Fee	102,000	101,333	101,333	667	1% <b>FS4-6</b>
53620 - Scba Repair/Maint/Testing	30,500	1,548	5,189	25,311	83%
53630 - Protective Clothing Repairs	19,324	0	0	19,324	100%
53650 - Exams And Certifications	46,880	1,137	4,575	42,305	90%
53670 - Mileage Reimbursement	500	8	155	345	69%
53720 - Landscaping Maintenance	2,850	0	0	2,850	100%
53780 - Utilities, Trash	1,000	0	0	1,000	100%
53800 - Ems Purchased Services	6,500	0	0	6,500	100%
55200 - Protective Gear/Equip	446,526	90,047	106,422	340,104	76%
55250 - Non-Capital Equip <\$5K	41,100	0	392	40,708	99%
55500 - Training Equipment	8,900	0	2,500	6,400	72%
<b>Emergency Operations</b>	<b>2,256,679</b>	<b>335,571</b>	<b>701,903</b>	<b>1,554,776</b>	<b>69%</b>

**FS4-6** - Account 53600 - Annual Boulder County Hazardous Materials Response Authority fee.

**MARCH NOTES:**

**FS3-2** - Account 52350 - Annual fee for Boulder County Regional Training Center.

**FS3-3** - Account 52610 - Replacement of ladders.

**FS3-4** - Account 52650 - Will be reimursed by the Wildland.

**FS3-5** - Account 52700 - Nozzle and hose replacements.

**FS3-6** - Account 52720 - Current replacement needs; may stabilize later in the year.

**FEBRUARY NOTES:**

**FS2-2** - Account 52050 - Supplies related to Hazmat foam change over.

**JANUARY NOTES:**

**FS1-9** - Account 53550 - Blue Card Instructor training; Consulting for Training Program Development for Tech

**FS1-10** - Account 55500 - Purchase of 20 wrecked vehicles for extrication training.



**Mountain View Fire Rescue**  
**Budget Summary by Department**  
**Life Safety**  
 For the 4 Month(s) Ending April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
52050 - Operating Supplies & Expense	3,400	(943)	(702)	4,102	121%
52090 - Food/Catering	8,100	579	2,399	5,701	70%
52110 - Tech-Hardware & Accessories	1,650			1,650	100%
52120 - Tech-Software & Applications	0	200	200	(200)	0% <b>FS4-7</b>
52350 - Membership/Subscriptions	8,025	79	3,775	4,250	53%
52370 - Public Education Supplies	72,100	2,418	14,296	57,804	80%
52380 - Fire Investigation Supplies	2,400	612	1,127	1,273	53%
52450 - Uniform/Allowance	6,725	817	2,122	4,603	68%
52550 - Small Equipment	500		97	403	81%
52630 - Training Library	200		65	135	68%
52880 - Travel Costs/Per Diems	19,050		1,283	17,767	93%
53550 - Training Seminars	12,630	2,638	4,590	8,040	64%
53650 - Exams And Certifications	6,340	352	1,134	5,206	82%
55250 - Non-Capital Equip <\$5K	5,000			5,000	100%
Life Safety	<u>146,120</u>	<u>6,752</u>	<u>30,386</u>	<u>115,734</u>	<u>79%</u>

**FS4-7** - Account 52120 - Purchase of Claude.Ai subscription for use with investigations, plan reviews.

**FEBRUARY NOTES:**

**FS2-3** - Account 52350 - National Fire Protection Association (NFPA) membership renewal & access.



**Mountain View Fire Rescue  
Budget Summary by Department  
Fleet Operation**

For the 4 Month(s) Ending April 30, 2026  
(in Whole Numbers)

	<b>Total Original Budget</b>	<b>Current Period Actual</b>	<b>YTD Actual</b>	<b>Total Remaining Budget</b>	
52050 - Operating Supplies & Expense	316,000	18,949	75,552	240,448	76%
52080 - Ambulance Expenses	1,650			1,650	100%
52090 - Food/Catering	1,500		272	1,228	82%
52120 - Tech-Software & Applications	33,750	360	2,630	31,120	92%
52270 - Misc. Fees	5,365	486	1,410	3,955	74%
52340 - Outside Svc-Supplies/Materials	0	10,574	32,071	(32,071)	0%
52350 - Membership/Subscriptions	1,000	50	50	950	95%
52400 - Postage/Ups,Fed X	2,625			2,625	100%
52450 - Uniform/Allowance	18,475	527	2,532	15,943	86%
52650 - Fuel	275,000	23,759	64,397	210,603	77%
52660 - Tires	94,500	332	7,706	86,794	92%
52880 - Travel Costs/Per Diems	31,500		10,266	21,234	67%
53000 - General Purchased Services	0	37	74	(74)	0%
53110 - Tech Expense-Maintenance & Sup	12,000		1,620	10,380	87%
53470 - Repairs & Maintenance, Vehicles	167,900	32,517	41,626	126,274	75%
53550 - Training Seminars	19,300	(39)	1,323	17,977	93%
53640 - Annual Equip Testing	10,580			10,580	100%
53650 - Exams And Certifications	0		(135)	135	0%
54100 - District Liability Insurance	20,000			20,000	100%
55250 - Non-Capital Equip <\$5K	14,950	68	7,934	7,016	47%
<b>Fleet Operation</b>	<b>1,026,095</b>	<b>87,620</b>	<b>249,328</b>	<b>776,767</b>	<b>76%</b>

**FEBRUARY NOTES:**

**FS2-4** - Account 52880 - Travel Expenses for EVT Conference in Orlando and final ambulance inspection in Indiana.

**JANUARY NOTES:**

**FS1-11** - Account 52340 - Supplies/parts purchased for billable work only; offset by revenue collected.



**Mountain View Fire Rescue  
Budget Summary by Department  
Stations And Grounds**

For the 4 Month(s) Ending April 30, 2026  
(in Whole Numbers)

	<b>Total Original Budget</b>	<b>Current Period Actual</b>	<b>YTD Actual</b>	<b>Total Remaining Budget</b>	
52050 - Operating Supplies & Expense	82,800	1,848	13,395	69,405	84%
52120 - Tech-Software & Applications	6,000	0	144	5,856	98%
52440 - Janitorial Supplies	8,500	1,056	3,789	4,711	55%
52450 - Uniform/Allowance	1,600	0	0	1,600	100%
52880 - Travel Costs/Per Diems	1,500	0	0	1,500	100%
53000 - General Purchased Services	5,000	0	0	5,000	100%
53420 - Contract Labor Services	35,000	0	0	35,000	100%
53440 - Janitorial Services	60,046	2,280	16,444	43,602	73%
53480 - Repairs & Maintenance, Building	243,800	9,580	52,976	190,824	78%
53490 - Repairs & Maint. Appliances	7,000	0	531	6,469	92%
53550 - Training Seminars	3,075	0	0	3,075	100%
53610 - Alarm System Service Fees	23,000	2,430	5,370	17,630	77%
53700 - Hvac/Mechanical Repairs	270,000	21,985	75,241	194,759	72%
53720 - Landscaping Maintenance	95,000	23,228	26,164	68,836	72%
53760 - Utilities, Electric & Gas	264,000	15,114	67,857	196,143	74%
53780 - Utilities, Trash	40,000	3,042	11,763	28,237	71%
53790 - Utilities, Water & Sewer	71,500	5,251	13,451	58,049	81%
54100 - District Liability Insurance	20,000	0	0	20,000	100%
55110 - Furniture & Fixtures	85,000	998	9,686	75,314	89%
55250 - Non-Capital Equip <\$5K	40,000	1,179	1,541	38,459	96%
<b>Stations And Grounds</b>	<b>1,362,821</b>	<b>87,991</b>	<b>298,352</b>	<b>1,064,469</b>	<b>78%</b>



**Mountain View Fire Rescue**  
**Statement of Revenues and Expenditures**  
**Capital Reserve Fund**  
 For the 4 Month(s) Ending April 30, 2026  
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	66,597,902	66,597,902	66,597,902	0	0%
<b>REVENUES</b>					
44410 - Interest On Deposits	1,759,105	237,785	835,887	(923,218)	(52) %
45520 - Sale Of Property & Equipment	2,250,000	0	0	(2,250,000)	(100) %
Total REVENUES	4,009,105	237,785	835,887	(3,173,218)	(79) %
<b>EXPENDITURES</b>					
100-Administration					
90000--Capital Projects Contingency	182,700			182,700	100 %
Total Administration	182,700	0	0	182,700	100 %
105-Information Technology Service					
90009--Radio Replacement Plan	206,646	8,243	36,584	165,597	80 %
90024--Software Implementation	17,300	0	17,280	20	0 %
Total Information Technology Service	223,946	8,243	53,864	165,617	74 %
107-Human Resources					
90032--Wellness Program Equip	51,940		16,017	35,923	69 %
Total Human Resources	51,940	0	16,017	35,923	69 %
200-Emergency Operations					
90007--SCBA Replacement	1,306,384		156,342	1,150,042	88 %
90008--EMS Pram Replacement	498,181			498,181	100 %
90009--Radio Replacement Plan	58,878			58,878	100 %
90010--Extrication Equip Replacement	53,554			53,554	100 %
90014--Engine Replacement Program	51,881			51,881	100 %
90027--EMS Monitor Replacment	527,978			527,979	100 %
90028--EMS Equip Replacement	156,206			156,206	100 %
90029--Capital Training Equip	175,000		97,475	77,525	44 %
90031--TIC Replacement	48,772			48,772	100 %
90040--EMS Stair Chair Replacement	58,321			58,321	100 %
99052--EMS Blood Program	43,000	9,685	17,864	14,308	33 %
99054--Tech Rescue Badger Box	20,000			20,000	100 %
99058--Tech Rescue Vortex Tool	5,500			5,500	100 %
99060--Portable Training Equipment	19,800			19,800	100 %
Total Emergency Operations	3,023,455	9,685	271,681	2,740,947	91 %
600-Fleet Operation					
90014--Engine Replacement Program	10,495,020			10,495,020	100 %
90015--Hazmat Custom Replacement	251,332			251,332	100 %
90016--Aerial Replacement	3,870,589			3,870,589	100 %
90018--Wildland Utility Replacement	824,043			824,043	100 %
90020--Fleet Replacement Program	2,253,709	66,298	194,243	2,059,466	91 %
90021--Ambulance Replacement	450,798			450,798	100 %
99020--Fleet Replacement-Strategic	77,000	69,300	69,300	7,700	10 %
99021--Ambulance	700,000	8,992	688,837	11,105	2 %
99045--Fleet Refurbish Project	17,000			17,000	100 %
99066--Shop Fabrication Tools/Equip	66,500		64,065	2,436	4 %
99070--Air Ride Seats for INT202	25,000			25,000	100 %
99215--New Engine Purchase	1,286,667	14,772	107,245	1,173,447	91 %
Total Fleet Operation	21,604,325	176,288	1,152,058	20,446,235	95 %
800-Stations And Grounds					
90011--Admin Bldg Improvements	70,260			70,260	100 %
90039--Maintenance/Fleet Bldg & Equip	34,643	7,085	13,260	21,383	62 %
91000--Station Capital Improvements	239,913	19,322	19,732	200,859	84 %

FS4-8

99043--Capital Appliances/Fixed Equip	6,500			6,500	100 %
99047--Marshall Mesa Cistern	0	546	683	(14,904)	0 %
99050--Monarch Park Project	0		25,391	(28,841)	0 %
Total Stations And Grounds	34,934,269	3,030,368	6,278,702	27,459,628	79 %
Total EXPENDITURES	60,020,635	3,231,669	7,779,407	51,024,165	85 %
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES	(56,011,530)	(2,993,884)	(6,943,520)	49,068,010	-88%

**FS4-8** - Program 99020, Dept. 600 - Purchase of logistics van.

**FEBRUARY NOTES:**

**FS2-5** - Program 90029, Dept. 200 - 50% downpayment for production of Taylor's Series 40+ fire training equipment.

**JANUARY NOTES:**

**FS1-12** - Program 99215, Dept. 600 - New Engine purchase that was budgeted in 2025 that didn't get carried over.



**Mountain View Fire Rescue**  
**Statement of Financial Position**  
**General Fund**  
As of April 30, 2026  
(in Whole Numbers)

	<b>Beginning Period Balance</b>	<b>Current Change</b>	<b>Current Year</b>
<b>Assets</b>			
Cash in Bank	790,765	(579,123)	211,642
Cash with County Treasurer	3,614,431	11,961,375	15,575,806
Cash invested in COLOTRUST	32,152,182	762,024	32,914,206
Accounts Receivable	944,654	(182,547)	762,107
Accrued Property Taxes	30,644,991	(15,630,490)	15,014,501
Prepaid Expenses	972,738	(67,311)	905,427
Due from Other Funds	25,011	0	25,011
<b>Total Assets</b>	<b>69,144,772</b>	<b>(3,736,072)</b>	<b>65,408,700</b>
<b>Liabilities</b>			
Accounts Payable	581,501	(285,529)	295,972
Due from Other Funds	30,648,567	(15,630,489)	15,018,078
Deferred Revenue	3	0	3
<b>Total Liabilities</b>	<b>31,230,071</b>	<b>(15,916,018)</b>	<b>15,314,053</b>
<b>Fund Balances</b>			
Restricted	1,224,843	0	1,224,843
Assigned	1,117,550	0	1,117,550
Unassigned	69,220,903	12,140,353	81,361,256
Transfers between funds	(33,648,596)	39,594	(33,609,002)
<b>Total Fund Balances</b>	<b>37,914,700</b>	<b>12,179,947</b>	<b>50,094,647</b>
<b>Liabilities and Fund Balance</b>	<b>69,144,771</b>	<b>(3,736,071)</b>	<b>65,408,700</b>



**Mountain View Fire Rescue**  
**Statement of Financial Position**  
**Capital Reserve Fund**  
 As of April 30, 2026  
 (in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
<b>Assets</b>			
Cash invested in COLOTRUST	60,557,250	14,783,284	75,340,534
Accounts Receivable	1,450	(1,450)	0
<b>Total Assets</b>	<b>60,558,700</b>	<b>14,781,834</b>	<b>75,340,534</b>
<b>Liabilities</b>			
Accounts Payable	1,400,079	17,804,713	19,204,792 <b>FS4-9</b>
Due from Other Funds	5,843	0	5,843
<b>Total Liabilities</b>	<b>1,405,922</b>	<b>17,804,713</b>	<b>19,210,635</b>
<b>Fund Balances</b>			
Assigned	4,785,985	0	4,785,985
Unassigned	(32,205,147)	(2,993,884)	(35,199,031)
Transfers between funds	86,571,940	(28,995)	86,542,945
<b>Total Fund Balances</b>	<b>59,152,778</b>	<b>(3,022,879)</b>	<b>56,129,899</b>
<b>Liabilities and Fund Balance</b>	<b>60,558,700</b>	<b>14,781,834</b>	<b>75,340,534</b>

**FS4-9** - Accounts Payable - COP (Certificates of Participation) financing was received by the department.



**Mountain View Fire Rescue**  
**Statement of Financial Position**  
**Debt Service Fund**  
As of April 30, 2026  
(in Whole Numbers)

	<b>Beginning Period Balance</b>	<b>Current Change</b>	<b>Current Year</b>
<b>Assets</b>			
Cash with County Treasurer	56,825	72,217	129,042
Cash invested in COLOTRUST	309,264	57,840	367,104
Accrued Property Taxes	370,254	(128,809)	241,445
Due from Other Funds	5,846	0	5,846
<b>Total Assets</b>	<b>742,189</b>	<b>1,248</b>	<b>743,437</b>
<b>Liabilities</b>			
Due from Other Funds	370,254	(128,810)	241,444
Deferred Revenue	25,012	0	25,012
<b>Total Liabilities</b>	<b>395,266</b>	<b>(128,810)</b>	<b>266,456</b>
<b>Fund Balances</b>			
Unassigned	346,923	130,058	476,981
<b>Total Fund Balances</b>	<b>346,923</b>	<b>130,058</b>	<b>476,981</b>
<b>Liabilities and Fund Balance</b>	<b>742,189</b>	<b>1,248</b>	<b>743,437</b>



**MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS BYLAWS**

**EFFECTIVE June 16, 2026**

**Next Review: 2030**

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## **CHAPTER I INTRODUCTION**

Welcome to the Board of Directors of the Mountain View Fire Protection District (the “District”). Serving as a Board member of this dynamic, progressive and high quality District will be challenging and rewarding. The District was organized in 1961 as the Longmont Fire Protection District. At its formation, the District was comprised mainly of volunteer personnel who protected the Town of Mead and unincorporated areas of Boulder and Weld Counties. Over time the District has evolved to a predominately career organization providing greatly expanded services. In addition to boundary changes, the services provided and the management structure also have evolved. The District covers an area of approximately 249 square miles.

Services provided by the District include fire prevention and investigation, fire suppression, hazardous materials response, rescue services, emergency medical response and ambulance transport.

The Fire Chief administers the District through implementation of the policies established by the Board of Directors. The five member Board of Directors establishes District policies and is responsible for insuring that the Fire Chief implements those policies.

The purpose of these Bylaws is to assist Board members in understanding their duties as Directors of the District and the roles of the Directors and Officers of the Board as the policy-making governing body, and the Chief Staff in implementing the policies established by the Board.

## **CHAPTER II BOARD POWER AND AUTHORITY**

### **A. Statutory Power and Authority**

The Special District Act sets forth the specific power and authority of the Board. For and on behalf of the District, the Board, through a majority vote of a quorum of the Board at a properly noticed meeting, has the following authority and powers, as otherwise set forth in applicable law:

- (1) To have perpetual existence;
- (2) To have and use a corporate seal;
- (3) To sue and be sued and to be a party to suits, actions, and proceedings on behalf of the District;
- (4) (a) To enter into contracts and agreements affecting the affairs of the District, including contracts with the United States and any of its agencies or instrumentalities. Except in cases in which the District will receive aid from a governmental agency or purchase through the State purchasing program, a notice shall be published for bids on all construction contracts for work or materials, or both, involving an expense of \$60,000 or more of public moneys. The Board may reject any and all bids, and if it appears that the District can perform the work or secure

material directly or from another source for less than the lowest bid, the Board may proceed to do so;

(b) No contract for work or material, including a contract for services, regardless of the amount, shall be entered into between the District and a member of the Board of Directors or between the District and the owner of 25% or more of the territory within the District unless a notice has been published for bids and such member or owner submits the lowest responsible and responsive bid;

(5) To borrow money and incur indebtedness and evidence the same by certificates, notes, or debentures, and to issue bonds, including revenue bonds, and to invest any moneys of the District in accordance with Part 6 of Article 75 of Title 24, C.R.S.;

(6) To acquire, dispose of, and encumber real and personal property including, without limitation, rights and interests in property, leases, and easements necessary to the functions or the operation of the District; except that the Board shall not pay more than fair market value and reasonable settlement costs for any interest in real property and shall not pay for any interest in real property which must otherwise be dedicated for public use or the District's use in accordance with any governmental ordinance, regulation, or law;

(7) To refund any bonded indebtedness as provided in Part 13 of Article 32, or Article 54 or 56 of Title 11, C.R.S.;

(8) To manage, control and supervise all of the business and affairs of the District as defined in the Special District Act directly or through a manager and/or an administrative staff as the Board deems appropriate in its sole discretion, including all construction, installation, operation, and maintenance of District improvements;

(9) To appoint, hire, and retain agents, employees, engineers, accountants, advisors, consultants and attorneys;

(10) To furnish services and facilities without the boundaries of the District and to establish fees, rates, tolls, penalties, or charges for such services and facilities as allowed by law;

(11) To accept or dispose of, on behalf of the District, title to real or personal property, and to accept gifts and conveyances made to the District upon such terms and conditions as the Board may approve;

(12) To adopt, amend and enforce bylaws and rules and regulations not in conflict with the constitution and laws of the State of Colorado for carrying out on the business, objects, and affairs of the Board and the District;

(13) To acquire, dispose of, or encumber fire stations, fire protection and firefighting equipment, and any interest therein, including leases and easements;

(14) To have and exercise the power of eminent domain and dominant eminent domain and, in the manner provided by Article 1 of Title 38, C.R.S., to take any property necessary to the exercise of the powers granted, both within and without the District;

(15) To undertake and operate as a part of the duties of the District an ambulance service, an emergency medical service, a rescue unit, a hazardous materials response unit and a diving and grappling service, including contracting or combining with other entities to provide such services as allowed by law;

(16) To adopt, amend and enforce fire codes, as the Board deems necessary, but no such code shall apply within any municipality or the unincorporated portion of any county unless the governing body of the municipality or county, as the case may be, adopts a resolution stating that such code or specific portions thereof shall be applicable within the District's boundaries;

(17) To receive and spend an impact fee or other similar development charge imposed pursuant to the provisions described in section 29-20-104.5, C.R.S.;

(18) To fix and from time to time increase or decrease fees and charges within its jurisdiction as follows, and the Board may pledge such revenue for the payment of any indebtedness of the District:

- a) Ambulance or emergency medical services;
- b) Requested or mandated inspections, including plan reviews;
- c) Hazardous incident responses; and,
- d) Services provided outside the jurisdiction of the District to the extent allowed by law.

(19) In areas of the District where a county or municipality has rejected the adoption of a fire code submitted by the District, to compel the owners of premises, whenever necessary for the protection of public safety, to install fire escapes, fire installations, fire proofing, automatic or other fire alarm apparatus, fire extinguishing equipment or other safety devices to the extent allowed by law;

(20) To create and maintain one or more paid firefighters' pension fund(s), under the provisions of Parts 2 and 4 of Article 30.5 of Title 31, C.R.S., subject to the provisions of Article 31 of Title 31, and one or more volunteer firefighter pension fund(s) under Part 11 of Article 30 of Title 31, C.R.S.; and,

(21) To authorize the use of electronic records or signatures and adopt rules, standards, policies, and procedures for use of electronic records or signatures pursuant to article 71.3 of title 24, C.R.S.;

(22) To establish, in its discretion, a system of civil service in the District to cover its paid employees who are directly employed by the District as full-time paid firefighters in accordance with applicable law; and,

(23) To have and exercise all rights and powers necessary or incidental or implied from the specific powers granted to the District by the Special District Act. Such specific powers should

not be considered as a limitation on any power necessary or appropriate to carry out the purposes and intent of the Special District Act.

**B. No Authority For Official Action By An Individual Board Member**

The Board can only act through a majority vote of a quorum of the Board at a properly noticed public meeting. Individual Board members have no power or authority to take any action or make any statement on behalf of the Board or the District, except as specifically authorized by the Board. Individual Board members do not have the power or authority to direct District employees to take any action. Individual Board members shall not give direction to the Fire Chief or other District employees except as specifically authorized by the Board.

**C. Board Communication with the Fire Chief and District Employees**

In order to foster an effective and efficient line of communication between the Fire Chief, Chief Staff, and the Board, communications regarding District business between the Board and employees of the District, and all requests for information regarding District business by the Board and individual Board members shall be directed to the Fire Chief.

To avoid multiple or inconsistent direction to the Fire Chief, individual members of the Board are encouraged, but not required, to communicate with the Fire Chief through the President of the Board with respect to District business. However, every member of the Board has the right, as an elected official, to speak directly with the Fire Chief. If a member of the Board other than the Board President intends to speak with the Fire Chief directly regarding District business, that member should, as a courtesy to the other members of the Board, and as soon as reasonably practicable under the circumstances, provide the other members of the Board with a courtesy phone call or email advising them of the need to make direct contact with the Fire Chief, the subject of the contact, and the information received or action taken as a result of the contact. The President of the Board shall advise the other members of the Board of his or her communications with the Fire Chief regarding District business in a reasonably prompt manner considering the nature of the contact. Any such Board communications must be undertaken to avoid a possible violation of the Open Meetings Law, so should be either discussed or sent between only two Board members and in no event should chain emails be used to allow more than three Board members to discuss a matter of public business (i.e., no “reply all” emails). Communications with the Fire Chief on matters other than District business are not subject to this provision.

The Board of Directors recognizes the need for an established and cohesive chain of command, and the need to support, and not undermine, the authority it has given the Fire Chief to manage the day-to-day operations and activities of the District. For example, the Board of Directors recognizes that smooth and efficient operations and activities of the District, including personnel matters that do not directly involve the Fire Chief, should be handled through the District’s chain of command. Members may address matters directly to the Board only as permitted in, and pursuant to the provisions of, the relevant portions of the Employee Handbook, as amended from time to time. Board members are encouraged to review the Employee Handbook and the Collective Bargaining Agreement (“CBA”) to better understand the corresponding regulations that apply to District employees and other members.

**D. Rights of Firefighters Under the Colorado Firefighter Safety Act.**

Firefighters have certain statutory rights pursuant to the Colorado Firefighter Safety Act (§ 29-5-201 and following, C.R.S.). Those rights include the ability to: (i) fully participate in the political process while off duty and not in uniform, including speaking with Board members and engaging in other legitimate political activities in the same manner as other Colorado citizens without discrimination, intimidation, or retaliation; and (ii) the right to meet and confer with management on operational concerns, not including compensation, without the need to have a recognized bargaining unit.

**CHAPTER III  
BOARD MEMBERSHIP**

**A. Qualifications – Definition of “Eligible Elector”**

To qualify as a Director of the District an individual must be an “eligible elector” of the District. To be an “eligible elector” of the District, an individual must be a registered voter of Colorado and:

- (1) A resident of the District; or
- (2) The owner, or the spouse or civil union partner of the owner, of taxable real or personal property situated within the boundaries of the District; or
- (3) A person obligated to pay taxes under a contract to purchase taxable property situated within the boundaries of the District.

Director qualifications must be met at the time of signing the self-nomination affidavit (or at the time of appointment by the District Board of Directors, if filling a vacancy), and must be maintained through a Director’s term of office in order to remain qualified to serve as a Director. A Director cannot receive compensation as an employee of the District.

**B. Director Oaths and Bonds**

Each Director must take an oath of faithful performance within 30 days of being elected or appointed. The oath must be administered by a qualified official, such as a Board Officer or a notary public, and filed with the Clerk and Recorder for Boulder County (the county in which this District was organized), the Organizational Case File at the County District Court; and the Division of Local Government.

Each Director also must be covered by an individual, schedule or blanket surety bond of not less than \$1,000, with the Clerk of the Boulder County District Court. If the Director also serves as

the Board Treasurer, a corporate fidelity bond of at least \$5,000 must also be filed with the Boulder County District Court. The District Board determines the actual amount of the bond. The District pays for the bonds, and handles the necessary filings on behalf of the Directors and Treasurer. The above surety bond requirements may be met through a blanket crime coverage insurance policy, at the discretion of the Board.

### **C. Director Vacancies**

A Director position is deemed vacant if any of the following occurs, or as otherwise provided by law:

- (1) Failure of a qualified person to be elected to a Director's position at a special district election;
- (2) Failure to satisfy the oath and bond requirements;
- (3) Written resignation;
- (4) Failure to remain qualified for the office;
- (5) Conviction of a felony;
- (6) Removal from office or voidance of election by court (subject to appeal);
- (7) Failure to attend three consecutive regular Board meetings, unless approval of the absence is entered in the minutes, or the absence is excused by mental or physical disability or illness; or
- (8) Death.

The remaining Directors are required to appoint a qualified individual to fill the vacancy within 60 days. If the vacancy is not filled within 60 days, the Board of County Commissioners of Boulder County may make the appointment, but only after providing 30 days notice to the District of its intent to do so. An individual appointed to fill a vacancy serves as the Director until the next regular election (regardless of the remaining amount of time on the term to which they are appointed), at which time the seat is filled by election.

### **D. Term Limits**

The Colorado Constitution prohibits a Director from serving more than two consecutive terms of office. Terms are considered consecutive unless separated by 4 or more years. Term limits apply only to elected four-year terms, not to interim terms that arise by appointment to fill a vacancy or to elected two-year terms created due to a vacancy. The Colorado Constitution allows the voters to remove Director term limits. The District has not sought voter approval to remove Director term limits.

### **E. Mandatory Filings**

There are a number of annual statutory filings that Directors should be aware of. The majority of the filings do not require any specific action from the Board and are handled at the staff level, in

consultation with legal. However, Directors should familiarize themselves with filing deadlines to assist in confirming the filings are completed. A list of major deadlines is included in the Appendix to these Bylaws.

## **F. Fiduciary Obligations**

By statute, and under the common law, each Director serves as a fiduciary to the District, as defined below:

The holding of public office or employment is a public trust, created by the confidence which the electorate reposes in the integrity of public officers, members of the general assembly, local government officials, and employees. A public officer, member of the general assembly, local government official, or employee shall carry out his duties for the benefit of the people of the state. \* \* \* A public officer, member of the general assembly, local government official, or employee whose conduct departs from his fiduciary duty is liable to the people of the state as a trustee of property and shall suffer such other liabilities as a private fiduciary would suffer for abuse of his trust.

C.R.S. § 24-18-103(1) and (2).

This fiduciary obligation does not extend to each individual resident of the District, but rather to the District itself. As a fiduciary, a Director has the duty to exercise the utmost good faith, business sense and good judgment on behalf of the District. Each Director must place the interests of the District above his or her self-interests. A Director is prohibited from taking personal advantage of a situation to benefit him/herself or prejudice the District.

## **G. Compensation and Expense Reimbursement**

1. Directors may receive per meeting compensation as permitted by statute. Under the current statutory limits, District Directors may receive \$100 per meeting, with an annual cap of \$2,400. Reimbursement of a Director's actual expenses is not considered compensation.
2. Actual expenses incurred by Directors acting in their official capacity for the District may be reimbursed pursuant to District policy and IRS guidelines.
3. Individual Board members must obtain approval from the Board of Directors to attend any conference or meeting that will result in use of District funds. Approval for attendance and approval for reimbursement, if any, must be obtained from the Board in advance. Examples of conferences and meetings for which District funds are spent are conferences and meetings sponsored by the Special District Association of Colorado, the Colorado Municipal League and other conferences or meetings that are intended to provide knowledge and information related to special district issues and solutions.

4. The District's annual Budget shall include a separate line item for payment of expenses related to, and reimbursement of, out-of-pocket expenses incurred by individual Directors for attendance at Board-approved meetings and conferences.
5. This policy provision shall be deemed amended without further action of the Board to conform to any changes in the law regarding compensation or expense reimbursement.

## **H. Gifts**

The Colorado Constitution prohibits the District from making a donation or grant to or in aid of a private individual or entity. District support for charitable or non-profit community events is not prohibited; however, such contributions must be reasonably related directly or indirectly to the purposes for which the Fire District was organized.

## **I. Bylaws and Policies**

The Board may, but is not required to, adopt bylaws to govern certain aspects of Board membership. The Board has adopted these Bylaws for that purpose and all Directors are expected to comply with these Bylaws. These Bylaws may be amended, changed or repealed by a majority vote of a quorum of the Board at a properly noticed public meeting.

The Board is authorized to adopt, and has adopted, certain policies to guide the administration, operation and management of the District. In the Employee Handbook, the Board has authorized the Fire Chief to implement the policies established by the Board through Standard Operating Guidelines (“SOGs”), as amended by the Fire Chief from time to time. Like the Board Bylaws, the Employee Handbook or District Policies may be amended, changed or repealed by a majority vote of a quorum of the Board at a properly noticed public meeting.

## **J. Director Recall**

Any Director who has held office for at least six (6) months during his or her current term may be recalled from office by the District’s eligible electors, as permitted by law. A petition signed by the lesser of 300 or 40% of the eligible electors demanding the recall of the Director must be filed with the District’s designated election official. The election of a successor will be held at the same time as the recall election. The recall election will be conducted in accordance with the Election Codes.

# **CHAPTER IV BOARD MEETINGS**

## **A. Calling the Meeting**

### **Designation of Time and Place:**

The Board must take formal action, by motion or resolution, at the first regular meeting of each year designating the time and place for all regular Board meetings, and designating at least one posting place within the District where notice of the meetings will be posted, which may include the website of the District, as permitted by law.

### **Notice to Directors:**

All Directors must be notified of any regular or special meeting of the Board.

### **Agenda Process:**

If a Director would like to add an item to a meeting Agenda, the Director should discuss the item with the Board President at least 48 hours in advance of the meeting for which the addition is proposed. The Board President will confer with the Fire Chief to determine whether the addition

is appropriate. Any Director, during a meeting, may also request the addition of an Agenda item for the next regular Board meeting.

**Notice to public:**

**1. 24-hour Notice**

Notice of the time and place of a regular or special meeting must be posted at the designated posting place(s) at least twenty-four (24) hours prior to the meeting. The notice must contain specific agenda information, where possible, and shall specifically state if any of the following acts will be taken at the meeting:

- a. a final determination to issue or refund general obligation indebtedness;
- b. consolidation of the District;
- c. dissolution of the District;
- d. filing a plan for adjustment of debt under federal bankruptcy law;
- e. entering a private contract with a Director; or
- f. not making a scheduled bond payment.

**2. Requested Notice**

The District must keep a list of all individuals requesting notice of meetings, and provide reasonable advance notice to those individuals. Once an individual has requested individualized notice, he or she must be included on the list for two years. What constitutes "reasonable" notice is left to the District's discretion. Inadvertent failure to provide notice to a listed person will not invalidate the meeting or actions taken at the meeting.

**B. Open to the Public**

Under the Colorado Sunshine Law, all meetings of three or more Board members held for the purpose of discussing public business or taking a formal Board action must be open to the public, and proper notice of the meeting provided. While the Colorado Sunshine Law does not apply to chance meetings or social gatherings at which discussion of public business is not the central purpose; all Board members are encouraged to act with discretion to avoid the appearance of a Sunshine Law violation and reach out to legal counsel if there is an event at which 3 or more Board members plan to attend. The Colorado Sunshine Law requirements also apply to any regular or special meeting of the Board, including study sessions. They do not apply to staff meetings where a quorum of the Board is not present.

All meetings of the Board—whether characterized as study sessions, special meetings or otherwise—are open to the public, including reporters, attorneys and any other representatives. Portions of meetings may be conducted out of the presence of the public (Executive Sessions) if the portion of the meeting not held in public is allowed by the Colorado Sunshine Law.

### **C. Rules of Procedure**

To the extent practicable, the District uses the latest edition of *Robert's Rules of Order* as a procedural guide for conducting meetings, with the following amendments:

- (1) The reading of the text of minutes, financial statements, or proposed Resolutions into the record is not required; and
- (2) Any Director, including the President of the Board, may make or second a Motion, and may vote on any Motion.
- (3) In the absence of the President at a meeting, the following officers shall conduct the meeting and perform the duties of the President in descending order:
  - a. Vice President
  - b. Secretary

Note: If the President, Vice President and Secretary are not present there will not be a quorum.

### **D. Voting and Quorum**

A simple majority, or “quorum,” of the Board is necessary before the District may commence a meeting and take any official act or vote. The District has a five (5) member Board. Three (3) members constitute a quorum. Proxy voting is not permitted.

### **E. Attendance**

Directors must attend Board meetings. A Director may attend a meeting by telephone or other electronic means, so long as the Director is able to hear and be heard and has access to all materials necessary for the meeting. However, as set forth below in IV(G), if Directors attend an executive session of the Board remotely, they must be able to sign on to a web-based platform with their camera on to be seen and heard.

A Director who fails to attend three consecutive regular meetings is automatically disqualified to serve as a Director, unless approval of absence is entered in the minutes, or the absence is excused by mental or physical disability or illness. Director absences must be identified in the official meeting minutes and must state whether the absence was excused or unexcused.

### **F. Minutes**

Within a reasonable time, the minutes of regular, special and emergency board meetings, and study sessions, and copies of all resolutions and motions adopted by the Board at the regular, special and emergency meetings, shall be prepared and approved by the Board, and placed in a visual text format that may be electronically transmitted for that purpose and shall be attested to by the Recording Secretary. The official, approved record of the minutes shall be available for public inspection.

## G. Executive Sessions

An executive or "closed" session of the Board may only be called at a regular or special meeting of the Board. An Executive Session may not be called at a study session. Executive Sessions must be called by an affirmative vote of *two-thirds* of the quorum present at a public meeting. The public is not permitted in an executive session. In order to maintain the confidentiality of the executive session, Board members that attend an executive session remotely must be able to sign on to a web-based meeting program and have their cameras turned on to confirm the controlled environment. Only those individuals that are necessary for the topic(s) being discussed during the executive session will be permitted to attend the executive session in addition to the Board members.

Executive sessions should be noted on the agenda for all meetings whenever possible. Before going into an executive session, the Chairperson of the Board must announce, and the minutes reflect, the specific citation(s) to the portion(s) of the open meetings law that allows the Board to meet in an executive session:

- (1) C.R.S. § 24-6-402(4)(a), "Discuss the purchase, acquisition, lease, transfer or sale of any property interest";
- (2) C.R.S. § 24-6-402(4)(b), "Receive advice of Legal Counsel (specific legal question)";
- (3) C.R.S. § 24-6-402(4)(c), "Discuss a matter required to be kept confidential by the following State or Federal law, rule or regulation: (must cite specific statute or rule)";
- (4) C.R.S. § 24-6-402(4)(d), "Discuss specialized details of security arrangements or investigations";
- (5) C.R.S. § 24-6-402(4)(e), "Determine the District's position on matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators";
- (6) C.R.S. § 24-6-402(4)(f), "Discuss personnel matters":
  - a) Exception: If the employee who is the subject of the executive session has requested an open meeting (if the personnel matter involves more than one employee, all of the employees must request an open meeting);
  - b) Exception: Personnel matters do not include discussions concerning Board members;
  - c) Exception: Personnel matters do not include general personnel policies such as the Employee Handbook, SOG's, etc.
- (7) C.R.S. § 24-6-402(4)(g), "Consider documents protected by the mandatory nondisclosure provisions of the "Public Records Act".

No Board action shall be taken while in Executive Session. The discussion in an Executive Session shall be limited to the reason(s) for which the Executive Session was called. All discussions in

Executive Session shall be held in strict confidence by every individual attending the Executive Session and shall not be disclosed to any third person or entity without the affirmative majority vote of a quorum of the Board members at a properly noticed meeting, except when required by law.

Each Executive Session shall be electronically recorded, unless the District's legal counsel states on the record that an Executive Session, or a portion of the Executive Session, constitutes an attorney-client communication, in which case the portion of the Executive Session constituting an attorney-client communication shall not be recorded. The electronic recording of an Executive Session shall be destroyed on the 91<sup>st</sup> day after the Executive Session, unless an affirmative majority vote of a quorum of the Board members at a properly noticed meeting directs otherwise or as otherwise required by law.

#### **H. Resolutions and Motions**

Official Board action may be taken through the adoption of a resolution, or a motion duly made and passed by a majority vote of a quorum of the Board at a properly noticed meeting, or on rare occasions, at an Emergency Meeting. Except where a resolution is specifically required by a statute, ordinance or other law, a Board motion has the same legal effect as a resolution.

#### **I. Emergency Board Meetings**

An "emergency" is defined as "an unforeseen combination of circumstances or the resulting state that calls for immediate action" *Lewis v. Town of Nederland*, 934 P.2d 848 (Colo. App. 1996), cert. den. (March 17, 1997). In the rare circumstance in which 24-hour prior notice cannot be posted and emergency action is required, the Board may meet by legally permitted means (i.e., in person or electronically) with as much notice to the public as is reasonably possible under the circumstances. Any emergency action shall be ratified at the next regular or special meeting of the Board.

### **CHAPTER V DIRECTORS AND OFFICERS**

#### **A. Director Qualifications and Terms**

The Board shall be comprised of five Directors, who shall be eligible electors of the District. The term of each Director shall be determined by law through elections held in compliance with the applicable provisions of the Colorado Local Government Election Code, C.R.S. § 1-13.5-101 et seq., the Uniform Election Code of 1992, C.R.S. § 1-1-101, et seq. and the Special District Act. Each Director shall sign an oath of office and, at the District's expense, furnish a faithful performance surety bond or other appropriate blanket surety coverage in a sum of not less than \$1,000.00.

#### **B. Director's Performance of Duties**

A District Director shall perform duties as a Director, including duties as a member of any committee of the Board in which the Director may serve, in good faith, in a manner in which the Director reasonably believes to be in the best interest of District, and with such care as an ordinarily prudent person in a like position would use under similar circumstances. In performing his/her duties, the Director shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in each case prepared or presented by persons and groups listed in the subparagraphs of this subsection; but the Director shall not be considered to be acting in good faith if he/she has knowledge concerning the matter in question that would cause such reliance to be unwarranted. A person who so performs the Director's duties shall not have any liability by reason of being or having been a Director of the District. Those persons and groups upon whose information, opinions, reports, and statements a Director is entitled to rely are:

(1) One or more officers or members of the District whom the Director reasonably believes to be reliable and competent in the matters presented;

(2) Legal counsel, public accountants, auditors, or other persons as to matters which the Director reasonably believes to be within such persons' professional or expert competence; and

(3) A committee of the Board upon which the Director does not serve, duly designated in accordance with the provisions of these Bylaws, as to matters within its designated authority, which committee the Director reasonably believes to merit confidence.

### **C. Election of Officers**

The Board shall elect from its membership a President, a Vice-President, a Secretary, and a Treasurer, who shall be the officers of the Board. The officer positions of Secretary and Treasurer may be held by a single Board member. The Board also may elect a Recording Secretary, who does not have to be a Director. The Board also may elect an Assistant Secretary, who does have to be a Director. The officers shall be elected by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting. The election of the officers shall be conducted: 1) biennially at the first regular meeting of the Board following the regular biennial election of the Directors as required by law; or 2) upon the affirmative vote of a majority of the Board calling for an election of officers. Each elected officer shall serve a two-year term, which term shall expire upon the election of the officer's successor or upon reelection to that office.

### **D. Vacancies**

A vacancy in a Director position shall be filled by an affirmative vote of a majority of a quorum of the remaining Directors at a properly noticed meeting, and in accordance with the Special District Act. The appointed individual must be an eligible elector, and shall serve until the next regular special district election, as established by the Special District Act.

### **E. Resignation and Removal**

Directors may be removed from office only through the recall provisions set forth in the Election Codes and the Special District Act. A Director may resign at any time by submitting a written notice of resignation to the President. The Board's acceptance of the resignation shall not be necessary to make it effective.

#### **F. President/Chairperson**

The President shall be the Chairperson of the Board and preside at all meetings. The President has no greater authority than any other Director, and, unless specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, has no authority to take action or make statements on behalf of the Board, or to direct Chief Staff or District members regarding District affairs. Except as otherwise specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, the President shall sign all contracts, deeds, notes, warrants and other instruments on behalf of the District that have been approved by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board. The Board may authorize the Fire Chief to execute routine contracts for goods and services as necessary for the efficient provision of same.

#### **G. Vice-President**

The Vice President shall preside at any meeting at which the President/Chairperson cannot be present. If specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting, the Vice President may sign all contracts, deeds, notes, warrants and other instruments on behalf of the District that have been approved by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board. The Vice-President has no greater authority than any other Director, and, unless specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, has no authority to take action or make statements on behalf of the Board, or to direct Chief Staff or District members regarding District affairs.

#### **H. Secretary**

The Secretary shall preside at any meeting at which the President and Vice-President cannot be present. The Secretary has no greater authority than any other Director, and, unless specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, has no authority to take action or make statements on behalf of the Board, or to direct Chief Staff or District members regarding District affairs. The Secretary shall be responsible for the records of the District; may act as Secretary at meetings of the Board and record all votes; shall be responsible for composing a record of the proceedings of the Board in a visual text format that can be electronically transmitted and kept for that purpose, which shall be an official record of the Board; and shall perform all duties incident to that office. The Secretary shall be the custodian of the District seal, and shall have the power to affix such seal to and attest all contracts and instruments authorized to be executed by the Board.

#### **I. Treasurer**

The Treasurer has no greater authority than any other Director, and, unless specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, has no authority to take action or make statements on behalf of the Board, or to direct Chief Staff or District members regarding District affairs. The Treasurer shall be chairperson of the Budget Committee and the Audit Committee, if the Board creates such committees. The Treasurer shall keep or cause to be kept strict and accurate accounts of all money received by and disbursed for and on behalf of the District in permanent records. The Treasurer shall file with the Clerk of the Court, at the expense of the District, a corporate fidelity bond in an amount determined by the Board of not less than \$100,000.00, conditioned on the faithful performance of the duties of the Treasurer's office.

**J. Assistant Secretary**

If the Board chooses to elect an Assistant Secretary, the Assistant Secretary shall perform the duties of the Secretary when the Secretary is unavailable or unable to perform such duties. The Assistant Secretary has no greater authority than any other Director, and, unless specifically authorized by an affirmative vote of a majority of a quorum of the Board at a properly noticed meeting of the Board, has no authority to take action or make statements on behalf of the Board, or to direct Chief Staff or District members regarding District affairs.

**K. Recording Secretary**

The Board shall have the authority to appoint a Recording Secretary, who need not be a member of the Board of Directors, and who shall be responsible for recording all votes and composing a record of the proceedings of the Board in a visual text format that can be electronically transmitted and kept for that purpose, which shall be the official record of the Board. The Recording Secretary shall not be required to take an oath of office, and shall not be required to post a performance bond.

**L. Additional Duties**

The Board officers shall perform such other duties and functions as may from time to time be required by the Board, by these Bylaws, or by the District's Employee Handbook, or by special exigencies, which shall later be ratified by the Board.

**M. Fire Chief**

The Board shall appoint a Fire Chief to serve for such term and upon such conditions, including compensation, as the Board may establish. The Fire Chief shall have general supervision over the administration of the affairs, employees and business of the District and shall be charged with the hiring and discharging of employees and the management of District properties. The Fire Chief shall have all the authority and responsibility vested in the position by Section 32-1-1002(3), C.R.S. The Fire Chief shall report monthly to the Board on the administration and operations of the District.

**CHAPTER VI**

## **CONFLICT OF INTEREST**

### **A. Disclosure Required**

Any Director shall disqualify himself/herself from voting on any issue in which he/she has a conflict of interest, unless the Director has first disclosed the conflict of interest as required by law to the Board and the Secretary of State, and then only may vote if his/her participation is necessary to obtain a quorum or otherwise enable the Board to act.

If the Director does not vote, he/she also shall refrain from attempting to influence the decisions of other members of the Board in voting on the matter.

In addition, the Special District Act prohibits a Director receiving workers' compensation benefits awarded in the line of duty as a volunteer firefighter or pension payments to retired firefighters to vote on issues involving the Director's disability or pension payments.

The Special District Act also requires a Director who owns at least 20% of the undeveloped land within the District to disclose this fact before each meeting. The disclosure must be recorded in the minutes of each meeting. "Undeveloped land" means real property, which has not been subdivided or which has no improvements constructed upon it, excluding real property dedicated for park, recreation or open space purposes. No contract for work or material, regardless of amount may be entered into between the District and a Board member or a person owning twenty-five percent or more of the territory within the District unless notice for bids is published and the Director or owner is the lowest responsible bidder.

A Director has failed to properly disclose a conflict of interest if he or she votes or exercises any substantial discretionary function in connection with a government contract, without having given 72 hours actual advance written notice to the Secretary of State and to the District Board. Directors with a conflict of interest or possible conflict of interest should raise the issue with the Board President and request that legal counsel for the District provide an opinion on the conflict prior to any meeting at which the conflict may arise.

### **B. Acts Constituting a Conflict of Interest**

A potential conflict of interest exists when a Director is an executive officer, or owns or controls, directly or indirectly, an interest in a private company that does business with the District.

District Board members, as local government officials (elected or appointed), or District employees, cannot:

- (1) Disclose or use confidential information acquired in the course of their official duties in order to further their personal financial interests.
- (2) Accept gifts of substantial value or of substantial economic benefit tantamount to a gift of substantial value, which would tend to improperly influence a "reasonable person" in his public position to depart from the faithful and impartial discharge of

his/her public duties or which he/she knows or which a reasonable person in his/her position should know under the circumstances is primarily for the purpose of rewarding him/her for official action he/she has taken.

- (3) Engage in a substantial financial transaction for his/her private business purposes with a person whom he/she inspects or supervises in the course of his/her official duties.
- (4) Perform an official act directly and substantially affecting his/her economic benefit, a business or other undertaking in which he/she either has a substantial financial interest or is engaged as counsel, consultant, representative or agent.
- (5) Be interested in any contract made in his/her official capacity or by any body, agency, or board of which he/she are a member or employee.
- (6) Be a purchaser at any sale or vendor at any purchase made by him/her in his/her official capacity.

The following exceptions are not considered to be conflicts of interest:

- (1) A Director holding a minority interest in a corporation contracting with the District is not considered "interested" in such contract;
- (2) Contracts in which the Director has disclosed a personal interest and has not voted thereon; and
- (3) A Director may vote, notwithstanding any other prohibition, if participation is necessary to obtain a quorum or otherwise enable the Board to act, and if the Director complies with the voluntary disclosure procedures required by law.

### **C. Guides to Ethical Conduct**

Colorado law (C.R.S. § 24-18-101), sets forth the following “guides” for Director, officer and public employee conduct:

- (1) A local government official or employee should not acquire or hold an interest in any business or undertaking which he has reason to believe may be directly and substantially affected to its economic benefit by official action to be taken by the local government agency over which he has substantial authority.
- (2) A local government official or employee should not, within six (6) months following the termination of his office or employment, obtain employment in which he will take direct advantage, unavailable to others, of matters with which he was directly involved during his term of employment.
- (3) A local government official or employee should not perform an official act directly and substantially affecting a business or other undertaking to its economic

detriment when he has a substantial financial interest in a competing firm or undertaking.

**D. Effect of Existence of Potential Conflict of Interest**

Failing to disclose a potential conflict of interest is a class 2-misdemeanor. Any contract, vote or other official act in which a Director had a potential conflict, not cured by disclosure, may result in the avoidance of the act or the contract being void.

**CHAPTER VII  
ELECTIONS**

The Special District Act, the Colorado Local Government Election Code and/or the Uniform Election Code of 1992 apply to a District election (the “Election Codes”). The provisions of the Special District Act and the Election Codes are very detailed. In addition, the Election Codes are amended frequently. As a result, a comprehensive discussion of the election provisions contained in the Election Codes and the Special District Act is beyond the scope and purpose of these Bylaws. The regular elections for the District Board of Director seats are always held in May of odd-numbered years. An additional outline of election terminology and process is included in the Appendix of these Bylaws.

**CHAPTER VIII  
STATEMENT OF PURPOSE**

The District was originally established in 1960, which was before any requirement that special districts have a “service plan” that delineates their major operational functions. In 1985, the General Assembly passed a law that required all existing districts that did not have a service plan to file a “statement of purpose” with the county in which the district was established. As a result, the District operates under a Statement of Purpose and does not have a Service Plan. The Statement of Purpose provides a more general overview of the services the District provides.

**A. Following Statement of Purpose**

The District must follow, to the extent practicable, its adopted Statement of Purpose. Failure to perform an obligation set forth in the Statement of Purpose in mandatory language when it is practicable to do so may result in legal action against the District to enforce the Statement of Purpose. Notice of a proposed District activity, published one time in a newspaper of general circulation, may limit certain types of legal actions which may be brought against the District for material departures from the Statement of Purpose, unless such action is brought within 45 days after publication of such notice. Application of these two legal theories and the law which applies to amendment and material modification of a Statement of Purpose is complex and District legal counsel should be consulted on a case-by-case basis.

**B. Amendment and Modification**

The Statement of Purpose may be amended to reflect changed circumstances or conditions of the District. A “material modification” to the Statement of Purpose must be approved by the Board of County Commissioners or City Council. A "material modification," includes but is not limited to:

- (1) any addition to the types of services provided;
- (2) a decrease in the level of services;
- (3) a decrease in the financial ability of the District to discharge indebtedness;
- (4) a decrease in the need for organized service in the area; or
- (5) an inclusion of property into a new county or city, if so determined by the Board of County Commissioners or City Council.

## **CHAPTER IX FINANCIAL MATTERS**

### **A. Fees and Charges**

Unlike other types of special districts, pursuant to state statute, Fire Protection Districts may only impose fees or charges within its jurisdiction for all purposes authorized by law, including but not limited to:

- (1) Ambulance or emergency medical services; and,
- (2) Requested or mandated inspections (some requested plan reviews for Fire Code compliance are considered a part of the inspection process).

All unpaid inspection fees and charges constitute a perpetual lien against the property served. The lien is entitled to priority over other encumbrances such as prior recorded deeds of trust (but not tax liens). A penalty may be assessed against all delinquencies in payment, together with the assessment of interest not to exceed one percent per month. Service may be discontinued against any property whose owner is delinquent in the payment of fees or charges.

The District also charges, on a contract basis, for standby medical services (for example, the Colorado National Speedway and bicycle events).

The District also received reimbursement for services rendered by its National Wildland Team.

In addition, the District may impose fees, rates, tolls, penalties, or charges for services or facilities furnished outside its boundaries.

### **B. The Annual Budget, Mill Levy and Revenue and Spending Limitations**

In November 1997 the voters approved a Ballot Issue that removed the revenue and spending limits imposed by TABOR and State statute. As a result, historically, the District may keep and spend

all revenue generated by its mill levy and other sources. However, as of the 2026 budget year, a new statutory revenue limit applies to the District and limits District revenue growth to 10.5% over any 2-year assessment cycle, as further set forth in applicable law.

The Board must fix a rate of levy of taxes (“mill levy”) and certify that mill levy to Boulder and Weld Counties no later than December 15 of each year.

The District must adopt an annual Budget before certifying its mill levy each year. The Fire Chief is responsible for preparing the proposed Budget. The Fire Chief must prepare and submit the proposed Budget to the Board on or before October 15 of each year. The assessor for each County must certify the assessed valuation for real and personal property within the District by August 25 of each year. By December 10 of each year, each assessor must provide the District with any change in the assessed valuations provided by the assessor in August of that year.

Upon receipt of the proposed Budget from the Fire Chief, and prior to adoption, the Board must hold a public meeting to consider the proposed Budget and receive public comments on the proposed Budget. The Board shall make changes, additions, deletions and corrections to the proposed Budget as it deems appropriate, and the Board shall adopt the Budget by December 15 of each year.

#### **C. Budget Administration By Fire Chief**

The Board approves annual Budgets as a whole. It is the responsibility of the Fire Chief to administer the annual Budgets in a manner that the total amount of annual expenditures do not exceed the total amount of the Budget. Line items in the Budgets are intended to be financial management guidelines for the Fire Chief, District staff and the Board. The Fire Chief, as Chief Executive Officer of the District, is authorized to spend more or less than the amounts set forth in the line items of the annual Budgets without prior approval of the Board.

#### **D. Reporting Budget Line Item Variances**

The Fire Chief shall advise the Board when it appears there will be Budget line item variance of \$50,000 or more.

#### **E. Appropriations**

The District’s expenditures must be made in accordance with the District’s annual appropriation of funds, as set forth in its approved budget. Any action or expenditure made beyond the appropriated sum is invalid and void.

The amount of appropriated funds may be supplemented or adjusted during the year, through adoption of an Amended Budget only under certain circumstances. The same public hearing process required for the annual budget must be conducted before the Board adopts an Amended Budget.

## **CHAPTER X AUDITS**

The Board is required to have the District's financial statements audited annually. The audit must be made as of the end of each fiscal calendar year, or more frequently if some special reason exists. The audit report must be completed by June 30 and filed with the State Auditor not later than 30 days after the District receives the report.

## **CHAPTER XI LIABILITY**

### **A. Federal and State Tort Claims**

"Torts" are wrongful actions that cause harm to an individual, entity, or property. There is an extensive body of Federal law covering a wide-array of "torts." In general, the Colorado Governmental Immunity Act does not protect the District from Federal tort claims. Some examples of Federal tort claims are discrimination claims, deprivation of constitutional or statutory rights (i.e., "Section 1983" cases, and other civil rights cases by citizens or employees), antitrust, securities violations, Federal labor and wage actions, and environmental cases.

With certain narrow exceptions, the Governmental Immunity Act bars all State tort claims against the District, and its directors, officers and employees. For those tort claims where liability may be imposed, the liability is limited on a per person, and per occurrence basis. The Governmental Immunity Act may require the District to indemnify its directors, officers and employees, under certain circumstances.

### **B. Contract and Wage Claims and Criminal Acts**

Contract claims are not barred by the Governmental Immunity Act. Wage claims, whether under Federal or state law, are not barred by the Governmental Immunity Act. Public officials, however, generally are not personally liable for the contracts or wage obligations of the governmental entity.

The Governmental Immunity Act offers no protection from criminal actions. Common potential areas of criminal exposure include:

- (1) entering into a prohibited transaction;
- (2) failing to disclose conflicts of interest;
- (3) misuse of official information;
- (4) malfeasance; or
- (5) issuing a false certificate or document.

## **CHAPTER XII CONTRACTS**

There are unique requirements for various types of contracts which the District may enter into. Generally, the Board should approve all contracts. Additional information on some of the unique contract requirements for special districts are included in the Appendix to these Bylaws.

### **CHAPTER XIII BOUNDARY CHANGES**

The Special District Act contains a number of ways that the Districts' boundaries may be legally changed.

In general, there are four procedures by which property can be included into the District:

- (1) The fee owner(s) of 100% of any real property capable of being served by the District may file a petition for inclusion of that property with the Board; or,
- (2) A petition filed by the lesser of 20% or two hundred of the taxpaying electors within the affected area; or,
- (3) The Board of Directors adopting a resolution proposing the inclusion of the affected area; however, no single tract or parcel constituting more than 50% of the total area to be included may be included without the consent of the owner of that parcel; or,
- (4) A "district-to-district" transfer of real property from a fire protection district to the District.

Property may be excluded from the District by any one of the following procedures:

- (1) The fee owner(s) of 100% of the real property petition the District for exclusion of the Property; or,
- (2) A municipality may, under certain circumstances, including annexation and the ability to provide the same or better services, exclude territory from the District; or,
- (3) A "district-to-district" transfer of real property from the District to another fire protection district.

### **CHAPTER XIV TABOR**

#### **A. Introduction**

As previously stated, the voters approved a Ballot Issue in November 1997, which removed the revenue and spending limits imposed by TABOR and State statute; however, other TABOR requirements still apply to the District.

#### **B. Financial Limitations**

Under TABOR, the District is required to obtain voter approval to increase its mill levy above the current mill levy, except in certain instances for debt service on general obligation bonds, pension

payments and final court judgments. TABOR also requires advance voter approval to create new District debt or financial obligations that extend beyond the current fiscal year, including general obligation and revenue bonds.

Voter approval is not required for refinancing debt at a lower interest rate, obligations with adequate present cash reserves pledged irrevocably and held for payments in future fiscal years, and qualifying lease-purchase agreements.

TABOR prohibits incurring multiple fiscal year financial obligations without voter approval. All multi-year contracts requiring the expenditure of District funds require voter approval unless adequate cash reserves are pledged to finance the obligation or the contract is expressly contingent upon annual budgeting and appropriation.

**CHAPTER XV  
MODIFICATION OF BYLAWS**

These Bylaws supersede any prior Bylaws adopted by the Board. These Bylaws may be altered, amended, or repealed by a majority vote of a quorum of the Board at a properly noticed regular meeting or at any special meeting of the Board called for that purpose with prior notice to the Board members of the proposed changes. The Board should review these Bylaws at least every four (4) years.

**CHAPTER XVI  
SEVERABILITY**

If any provision of these Bylaws or the application thereof is held invalid, such invalidity shall not affect the provisions or applications of these Bylaws which can be given effect without the invalid provision or application. To this end, the provisions of these Bylaws are deemed severable.

Adopted this 19th day of May 2026.

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

By: \_\_\_\_\_  
Colleen Whitlow, Board President

ATTEST:

By: \_\_\_\_\_

Todd Venrick, Board Secretary

**APPENDIX TO BYLAWS**

[Insert Appendix Table of Contents]

**Annual Filing Deadlines**

<b>ACTION</b>	<b>OFFICE</b>	<b>DEADLINE</b>
A current, accurate map of the District boundaries § 32-1-306, C.R.S.	Division of Local Government, County Assessor, County Clerk and Recorder	January 1
Transparency Notice §§ 32-1-104 and 32-1-809, C.R.S.	District Website, Board of County Commissioners, County Assessor, County Treasurer, County Clerk and Recorder, governing body of any municipality in which District is located, Division of Local Government	January 15
Resolution designating where the District's agenda notice posting place shall be § 24-6-402(2)(c), C.R.S.	None	First meeting of the Board of Directors of each year
Certified copy of adopted budget § 29-1-113(1), C.R.S.	Division of Local Government	No later than January 31 (enact Resolution adopting budget by December 15, if certifying mill levy)
Report of outstanding non-rated public securities as of the end of the fiscal year § 11-58-105, C.R.S.	Division of Local Government.	March 1
Application for audit exemption (if applicable) § 29-1-604, C.R.S.	State Auditor	March 31
Audit report § 29-1-606, C.R.S.	State Auditor	30 days after report is received, but not later than July 31
Certificate of Election results § 1-11-103, C.R.S.	Division of Local Government. File with Division of Securities and Board of County Commissioners if debt authorization election.	Within 30 days after election day
Annual Report § 32-1-207(3)(c), C.R.S.	Board of County Commissioners, any municipality in which District is located, Division of Local Government, State Auditor, and County Clerk	Upon request of Board of County Commissioners or Municipality
Certification of mill levy § 39-5-128(1), C.R.S.	Board of County Commissioners	December 15

<b>ACTION</b>	<b>OFFICE</b>	<b>DEADLINE</b>
Resolution Appropriating Sums of Money § 29-1-108(2), C.R.S.	None required, but recommend filing with Division of Local Government as part of Budget	Adopt prior to Certification of mill levies (12/15)

## **Complaint Procedures for Various Member Groups**

### Firefighter Complaints under Firefighter Safety Act.

Employees may present complaints to the District without Union intervention under certain circumstances prescribed by law. However, employees have no right to present complaints directly to individual Board members pursuant to C.R.S. § 29-5-207(2)(a).

#### **a. Scope.**

This Section does not apply to any aspect of any corrective action, disciplinary action or termination of employment/service, or any personnel decision relating to payroll, appointment, hiring, promotion, or performance reviews, or any action a member perceives as illegal discrimination, harassment, or retaliation. Such matters should be addressed in accordance with the policies and procedures, if available, outlined in the relevant portions of the Member Rules, Regulations and Benefits Handbook, or Collective Bargaining Agreement, as may be amended from time to time.

Complaints made pursuant to C.R.S. § 29-5-207(2) shall be made pursuant to this Section.

#### **b. Informal Problem and Complaint Resolution.**

A member must first address the member with whom they have the dispute and attempt to resolve the dispute or complaint directly. If the informal means of problem and complaint resolution are not successful, the member may utilize the dispute resolution procedures set forth below.

#### **c. Dispute and Complaint Resolution Procedures.**

After satisfying Section (b) above, the member may submit a written dispute or complaint to the Fire Chief, or if the dispute involves the Fire Chief to the Board President.

The member shall submit his/her written dispute or complaint within 6 business days of the issue or event that is the reason for the dispute or complaint. The written dispute or complaint shall be placed in a sealed envelope. If the dispute or complaint is being submitted to the Fire Chief, the sealed envelope should be marked "Confidential Dispute Resolution for the Fire Chief." If the dispute or complaint is being submitted to the Board, then the sealed envelope should be marked "Confidential – Dispute Resolution for the Board President." In either case, the sealed envelope should be delivered to the District's administrative office.

The written dispute or complaint shall, at a minimum, state the following:

- (1) The date of the disputed issue, event or complaint, and the date the member has submitted the written dispute or complaint;
- (2) The name of the member filing the written dispute or complaint;

- (3) A description of the dispute or complaint; how, when and where it arose; the parties involved; and its present status, including a description of the steps the member took to resolve the dispute or complaint on an informal basis;
- (4) All documents or other materials supporting the member's position; and
- (5) The relief sought or a proposal for resolution of the dispute or complaint.

If the dispute or complaint is submitted to the Fire Chief, he/she will advise the member of his/her receipt of the dispute or complaint. The Fire Chief may make such investigation as he/she deems appropriate under the circumstances and issue a written decision as soon as possible. The Fire Chief's decision is the final decision on the dispute or complaint, and the member shall not attempt to appeal it to the Board.

If the dispute or complaint involves the Fire Chief and is submitted to the Board President, the Board shall establish a two-member committee of the Board and the committee shall advise the member that it has received the dispute or complaint. The committee also shall notify the Fire Chief of the dispute or complaint and provide the Fire Chief the opportunity to provide a written response. The committee may conduct such investigation as it deems appropriate under the circumstances, and will provide the Board with a written recommendation as soon as practicable. The Board will issue a written decision as soon as possible.

Employee Complaint Procedure under District Policy.

## **ELECTION OVERVIEW**

### **A. Ballot Issues and Ballot Questions**

The term “Ballot Issues” refers to an issue presented to the voters that comes within Article X, Section 20 of the Colorado Constitution, commonly known as “Amendment 1” or “TABOR,” including requests to increase the District’s mill levy, issue bonds or undertake other forms of indebtedness, or remove the revenue and spending limits imposed by TABOR.

The term “Ballot Questions” refers to a question presented to the voters that does not involve a monetary issue within TABOR, such as whether to remove Director term limits.

### **B. Coordinated Elections**

Coordinated elections are those elections held in November of each year in which the County Clerk and Recorders are responsible for coordinating and managing the election process. If the District wants to take part in a coordinated election, at least 100 days prior to the scheduled coordinated election, the District must take official action and notify the County Clerk and Recorders in writing of its intent to take part in the coordinated election. Then, at least 70 days prior to the date of the coordinated election, the District must enter into an Intergovernmental Agreement with each County that must include at least the following information:

- (1) An allocation of responsibilities between the District and the County Clerk and Recorders; and
- (2) A provision for the sharing of expenses based upon "actual cost."

### **C. Regular Elections**

The District must hold regular elections on the first Tuesday after the first Monday in May in as required by law for the purpose of electing Directors to the Board. The District may opt to include Ballot Issues or Ballot Questions on the regular election ballot; however, if a Ballot Issue is on the regular election ballot, the election must be held by mail ballot. As discussed below, if there is no Ballot Issue or Ballot Question to be presented to the voters, and no Director position to be filled, or if there are only enough candidates to fill the vacant Director positions, the District may cancel the election.

### **D. Special Elections**

Special elections can be held on the first Tuesday after the first Monday of February, May, October or December of any year, or on the first Tuesday in November of odd-numbered years. Under circumstances of impossibility or impracticability, a court may order a special election to be conducted on a different election date. Ballot Issues can only be presented at November or regular elections, by mail ballot.

### **E. Independent Mail Ballot Elections**

The District may conduct an independent (non-coordinated) election by mail ballot. The District's Designated Election Official is required to have on file, either at the District's principal offices or at the Designated Election Official's principal office, a written plan for conducting the independent mail ballot election no later than 55 days prior to the election.

#### **F. Polling Place Elections**

The District may conduct regular or special elections by polling place, when the election is held for the purpose of electing Directors to the Board of Directors and/or when the election involves one or more Ballot Questions. However, elections that will include a TABOR Ballot Issue (including Ballot Issues presented during a regular election) cannot be conducted by polling place election and must be held by mail ballot election.

#### **G. Designated and Coordinated Election Officials**

For all coordinated elections, the County Clerk and Recorders for the Counties in which the District has territory are the coordinated election officials responsible for complying with notice and other statutory requirements, unless an Intergovernmental Agreement specifies otherwise.

The District must appoint a designated election official to conduct non-coordinated elections and assist in the conduct of coordinated elections. The designated election official does not have to be a Board member and may be an independent contractor hired to perform the duties by the District.

#### **H. Cancellation of Election**

If the only matter before the electors is the election of Directors, and if, at the close of business on the sixty-third day before the election or at any time thereafter, there are not more candidates than offices to be filled at the election, including candidates filing affidavits of intent to be a write-in candidate, the designated election official, if instructed by Resolution of the Board, shall cancel the election and declare the candidates elected.

If the only matter before the electors is the consideration of a Ballot Issue and/or a Ballot Question, the Board may cancel the election no later than 25 days prior to a coordinated November election or at any time prior to any other election.

No later than twenty-five days before an election conducted as a coordinated election in November, and at any time prior to any other elections, the Board may by Resolution withdraw one or more Ballot Issues or Ballot Questions from the ballot. In such case, the Ballot Issues and Ballot Questions are deemed to have not been submitted and votes cast on the Ballot Issues and Ballot Questions will either not be counted or be deemed invalid by action of the Board.

If the electors are to consider both the election of Directors to office and Ballot Issues or Ballot Questions, the election may be canceled by the Board only in the event (1) that at the close of business on the sixty-third day before the election or at any time thereafter, there are not more candidates than offices to be filled at the election, including candidates filing affidavits of intent

to be a write-in candidate, and (2) that all ballot issues or ballot questions have been withdrawn from the ballot.

No election may be cancelled in part, except to the extent permitted by C.R.S. § 1-13.5-513(2).

### **I. Fair Campaign Practices Act Limitations**

The Fair Campaign Practices Act, C.R.S. §1-45-101, et seq. (the “Act”), imposes certain limitations on District Directors, officers and employees with respect to campaign lobbying and contributions.

The Act prohibits the District, and its Directors, officers and employees, from making any contribution to a campaign involving the nomination, retention or election of any person to public office. The Act prohibits the District, and its Directors, officers and employees, from using public moneys received from any source for the purpose of urging electors to vote for or against any State-wide or local ballot issue or referred measure.

The Act does permit the following limited actions:

- (1) A Board member or employee of the District may respond to questions regarding a candidate or ballot issue as long as the question was unsolicited;
- (2) A Board member or employee who has policy-making responsibilities may expend not more than fifty dollars (\$50.00) of public moneys in the form of letters, telephone calls, or other activities incidental to expressing his or her opinion on any candidate or ballot issue;
- (3) The District may expend public moneys to present a written factual summary which contains a summary of the arguments for and against any proposal of official concern before the electorate in the District’s jurisdiction. The summary cannot contain conclusions or opinions in favor of or against any particular ballot issue. It must simply and fairly summarize the issues for and against the proposed issue;
- (4) An elected official is permitted to express a personal opinion on any issue regardless of whether his or her opinion was solicited. When expressing a personal opinion the elected official must make it clear that the opinion is a personal opinion, not the opinion of the governmental entity, and he or she must not identify himself or herself in a way that would create confusion with respect to whether the opinion is personal or that of the governmental entity to which the elected official was elected;
- (5) The District Board may, by majority vote, pass a resolution or take a position of advocacy on any candidate, State-wide or local ballot issue, or referred measure, and the District may report the passage of such resolution through established, customary means, other than paid advertising; and
- (6) District Board members, officers, employees and volunteers also may expend personal funds, make personal contributions and use personal time to urge electors to vote for or against any candidate, State-wide or local ballot issue, or referred measure; however, such activity must be performed only during personal time and cannot be done on behalf of or through the District.

## CONTRACT MATTERS

### A. Construction Contracts

#### **Publication and Bid Requirements:**

The Special District Act requires the District to publish notice of bids for “...all construction contracts for work or materials or both involving an expense of \$60,000 or more of public moneys.” C.R.S. § 32-1-1001(1)(d). The District may reject any and all bids, and if it appears that the District can perform the work or secure material for less than the lowest bid, it may do so. As discussed below, it is entirely appropriate for a District Board to approve a contract without soliciting bids where the contract does not involve a construction project estimated to exceed \$60,000.

#### **Bonds and Retainage:**

The District is not required by State law to require the contractor to provide a bid bond; however, requiring a bid bond is a good practice as it provides some protection from a contractor withdrawing a low bid. A bid bond in the amount of five percent of the amount bid is often required, depending upon the circumstances. However, as a practical matter, the cost of the bid bond is usually passed back to the District through the costs set forth in the bid.

State law requires every contractor awarded a public contract for more than \$50,000 to execute an adequate labor and materials bond, as well as a performance bond in the amount of at least one-half of the contract amount. State law also requires public construction contracts over \$150,000 to contain certain statutory retainage provisions, typically five percent retainage. Typically, the five percent retainage must be held until the following final payment procedures are completed.

- (1) Upon completion of the project – usually identified by receipt of a Certificate of Completion from the engineer or architect – a notice of final payment must be published twice. This notice announces that final payment will be made to the contractor on a designated settlement date, which is more than ten days after the second publication. If no claims are made, payment in full to the contractor may be made on the settlement date; or
- (2) If a claim is properly made by a subcontractor or supplier, then the District must withhold sufficient funds to ensure satisfaction of that claim until the claim is withdrawn, paid, or 90 days have passed. If within 90 days, the subcontractor or supplier has not filed a lawsuit, then the retainage must be remitted to the contractor. If a lawsuit is commenced, the District may be able to deposit the money with the Court to avoid the cost and inconvenience of being a party to the litigation.

#### **Appropriations Clause:**

The District may not contract for a public works project in an amount in excess of the amount “appropriated” by the District for the project. All construction contracts must contain clauses which state that money has been appropriated and that any change order increase must be accompanied by a further written assurance that appropriations are sufficient. Except as

specifically limited by State statute, all contracts are subject to budget and appropriations by the Board.

**B. Contracts and Purchase – No Bids Required**

Except for the construction contracts discussed above, the District is not required to perform a bidding or publication process for any contracts, including but not limited to contracts for the purchase of vehicles, equipment, non-construction materials, real and other personal property, leases, advisory and professional services. The District may use a bid or publication process for any contract or purchase even though it is not required by law.

**C. Board Approval of Contracts**

Except as set forth in Section D below, all contracts shall be approved by the Board.

**D. Authority of Fire Chief to Enter Into Contracts and Authorize Purchases**

The Fire Chief is the Chief Executive Officer of the District. As Chief Executive Officer it is the responsibility of the Fire Chief to make purchases and enter into contracts for services and equipment incident to the day-to-day business and operations of the District. To facilitate the business and operations of the District, the Fire Chief is authorized to enter into contracts and make purchases up to \$50,000 each for items that are, in the reasonable judgment of the Fire Chief, included in the Budget. In determining the amount of authority granted to the Fire Chief to enter into contracts and authorize expenditures without further Board approval, the Board considered the nature of the business and operations of the District and the materiality of the amount authorized in relation to the total amount of the annual Budgets of the District, and determined \$50,000 is reasonable.

STATE OF COLORADO )  
 ) ss.  
COUNTY OF BOULDER )

BEFORE THE BOARD OF DIRECTORS  
OF THE  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

IN THE MATTER OF EXCLUSION OF  
LANDS WITHIN THE MOUNTAIN VIEW  
FIRE PROTECTION DISTRICT

CERTIFIED BOARD ORDER OF EXCLUSION

**THIS MATTER COMING ON TO BE HEARD ON** June 16, 2026, by the Board of Directors of the Mountain View Fire Protection District (District), the Board hereby finds:

1. That a written Petition in compliance with § 32-1-501(1), C.R.S. was filed with the Board of Directors requesting exclusion from the District of the Arrive Longmont Subdivision properties, more fully described as:

Lot 1, Arrive Longmont Subdivision, City of Longmont, County of Boulder, State of Colorado as set forth by plat recorded October 5, 2022 Under Reception No. 3983972, as amended by plat recorded August 29, 2023 Under Reception 4019919

Also known as: 920 Cedar Pine Drive, Longmont, CO 80504

2. That said Petition was signed by 100% of the fee owners of the respective real property to be excluded, and that the said signatures were acknowledged in the same manner as conveyances of land are required to be acknowledged; and that the Petition complies with all requirements as specified by law.

3. That the Board fixed a hearing upon said Petition for June 16, 2026 at District's Administration Building, 6328 Monarch Park Place, Niwot, CO 80503 at 6:00 p.m. A Notice thereof, as required by law, was published in the *Longmont Times Call*, a newspaper of general circulation in the District.

4. That the conditions fixed by the Board and required by law for exclusions have been satisfied and accepted.

5. That no written objections to the granting of the Petition were presented to the Board.

6. That the Board has heard all matters relative to the Petition at a public meeting held at the time and on the date set forth in Paragraph 3 above, and pursuant to § 32-1-501(3), C.R.S. finds:

6.1 That such exclusion is in the best interest of the properties seeking exclusion;

6.2 Exclusion is in the best interest of District and Boulder County;

6.3 The cost and benefits to the properties seeking exclusion of the provision of the District services weighs in favor of exclusion as the properties can be served by a neighboring district at a reasonable cost as part of an annexation agreement to the City of Longmont;

6.4 The exclusion of the properties will not have an adverse impact on service by the District to other properties within the District's boundaries;

6.5 The City of Longmont will provide economical and reasonable service to the properties on a comparable basis to the District;

6.6 There are no employment or economic impacts arising from this exclusion;

6.7 Denial of the petition may have a negative economic impact on the region, surrounding area and state as a whole by precluding efficient development of annexed property under a different service provider;

6.8 There is no additional cost to be levied on other properties within the District if this exclusion is granted.

**WHEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF MOUNTAIN VIEW FIRE PROTECTION DISTRICT** that the Petition be granted and the property situated in the County of Boulder, State of Colorado, described above, be and hereby is, excluded from the Mountain View Fire Protection District.

DATED: June 16, 2026

**MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

\_\_\_\_\_  
President

The undersigned, Secretary of the Mountain View Fire Protection District, hereby certifies that the foregoing Order is a true, complete and correct copy of an Order of the Board of Directors of the Mountain View Fire Protection District duly and regularly entered by the Board at its regular public meeting held on June 16, 2026.

\_\_\_\_\_  
Secretary

(SEAL)

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RECORDING INFORMATION ABOVE

**GRANT OF EASEMENT**

MOUNTAIN VIEW FIRE PROTECTION DISTRICT, GRANTOR, whose address is 6328 Monarch Park Place, Niwot CO 80503, in consideration of Ten and 00/100 Dollars (\$10.00) and other valuable consideration, receipt of which is hereby acknowledged, grants and conveys unto UNITED POWER, INC., GRANTEE, whose address is 500 Cooperative Way, Brighton, Colorado 80603, its successors and assigns, a perpetual easement and the right to construct, operate, maintain, replace, enlarge, reconstruct, improve, inspect, repair and remove utility, electrical and communications facilities and all fixtures and devices appurtenant thereto, as may from time to time be useful to, or required by Grantee, on, over, under, and across the following described property in the County of WELD, State of Colorado to-wit:

**Easement description as set forth in Exhibit "A" attached hereto and incorporated herein by reference.**

Those facilities may be overhead, underground and/or at grade and may include, but shall not be limited to, poles, cables, conduits, wire, conductors, transformers, manholes and supports of whatever materials, including braces, guides, and other fixtures or devices used or useful in connection therewith.

Grantee shall have the right of ingress and egress 24 hours a day, 7 days a week, over and across the lands of the Grantor to and from the easement described in Exhibit "A" to survey, construct, operate, maintain, replace, enlarge, reconstruct, improve, inspect, repair and remove utility, electrical and communications facilities and all fixtures and devices appurtenant thereto, and the right to remove any objects interfering therewith, including but not limited to, the trimming of trees and bushes as may be necessary. Grantee shall have the right to use the adjacent lands of Grantor, described as Temporary Workspace in Exhibit "A", during construction, maintenance, replacement, enlargement, reconstruction, improvement, inspection, repairs and removal as may be required to permit the operation of standard utility construction or repair machinery or the operation of any other equipment within the boundaries of this easement.

Grantor reserves the right to occupy, use, and landscape said easement for all purposes not inconsistent with the rights granted to Grantee so long as said use does not damage or interfere with the Grantee's facilities or the construction, operation, maintenance, replacement, enlargement, reconstruction, improvement, inspection, repair and removal thereof. Grantor shall not plant any tree or bush within 5.0 feet of any existing Grantee facilities or within 10.0 feet of the opening side of any transformer or cabinet without the prior written approval of Grantee. Grantor shall not install, or permit the installation of, any buildings or permanent structures or facilities of any kind on, over, under, or across said easement without the prior written approval of Grantee.

Upon completion of construction, Grantee shall restore the surface of Grantor's property to substantially the same level and condition as existed prior to construction.

Each and every one of the benefits and burdens of this Grant of Easement shall run with the land and shall inure to and be binding upon the respective legal representatives, heirs, executors, administrators, successors and assigns of the parties hereto. The rights of Grantee hereunder may be exercised by its employees, licensees, contractors and permittees.



## EXHIBIT "A"

### DESCRIPTION

A PORTION OF LOT 2 AS SHOWN ON LIBERTY RANCH FILING NO. 2, 3<sup>RD</sup> AMENDMENT, AS RECORDED AT RECEPTION NO. 5057281 AND AS DESCRIBED IN A BARGIN AND SALE DEED TO MOUNTAIN VIEW FIRE PROTECTION DISTRICT, AS RECORDED AT RECEPTION NO. 508580, ALL BEING FILED FOR RECORD IN THE OFFICE OF THE WELD COUNTY CLERK AND RECORDER. SAID LOT 2 IS LOCATED IN THE NORTHEAST ONE-QUARTER OF SECTION 28, TOWNSHIP 3 NORTH, RANGE 68 WEST, OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO, DESCRIBED AS FOLLOWS:

### PERMANENT EASEMENT

A TEN (10) FOOT WIDE STRIP, BEING FIVE (5) FEET, AS MEASURED PERPENDICULAR, LEFT AND RIGHT OF THE FOLLOWING DESCRIBED EASEMENT CENTERLINE;

**COMMENCING** AT THE SOUTHEAST CORNER OF SAID LOT 2, AS MONUMENTED BY A FOUND 1.25 INCH BLUE PASTIC CAP MARKED "PLS 38175"; THENCE NORTH 12°37'22" WEST, WITH A DISTANCE OF 235.86 FEET, MORE OR LESS TO A POINT ON THE WEST LINE OF A FIFTY (50) FOOT PEDESTRIAN AND UTILITY EASEMENT AS SHOWN ON SAID LIBERTY RANCH FILING NO. 2, 3<sup>RD</sup> AMENDMENT, ALSO BEING THE **POINT OF BEGINNING**;

THENCE, DEPARTING SAID WEST LINE, OVER AND ACROSS SAID LOT 2, SOUTH 89°37'04" WEST, A DISTANCE OF 65.20 FEET TO THE **POINT OF TERMINUS**, FROM WHICH THE SOUTHWEST CORNER OF SAID LOT 2, AS MONUMENTED BY A FOUND 1.25 INCH BLUE PASTIC CAP MARKED "PLS 38175", BEARS SOUTH 46°43'10" WEST, A DISTANCE OF 338.69 FEET, MORE OR LESS.

THE TOTAL LENGTH OF THE ABOVE-DESCRIBED EASEMENT CENTERLINE IS 65.20 FEET, CONTAINING 0.015 ACRES (652 SQUARE FEET) OF LAND, MORE OR LESS.

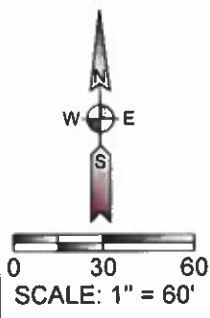
THE SIDELEINES OF THE PERMANENT EASEMENT ARE SHORTENED OR LENGTHENED TO MEET AT THE ANGLE POINTS AND TO TERMINATE ON THE WEST LINE OF SAID FIFTY (50) FOOT PEDESTRIAN AND UTILITY EASEMENT AND A LINE PERPENDICULAR TO THE ABOVE DESCRIBED EASEMENT CENTERLINE AT THE POINT OF TERMINUS.

### NOTES:

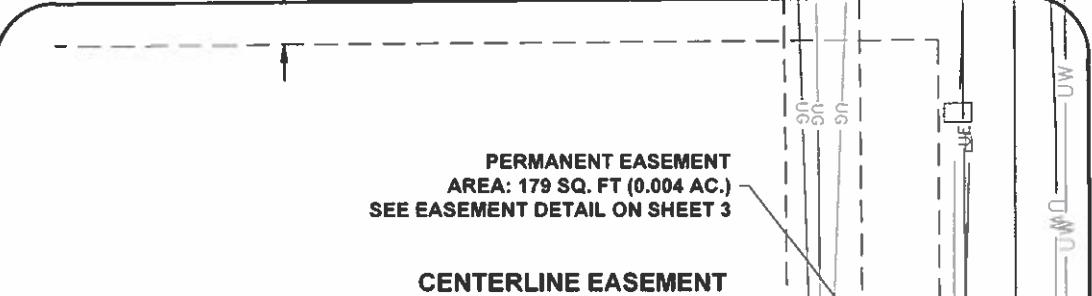
1. SEE THE ATTACHED EXHIBIT "A" ILLUSTRATION BY WHICH THIS REFERENCE IS MADE PART HEREOF.
2. THIS DESCRIPTION WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT, THEREFORE ULTEIG ENGINEERS, INC. (ULTEIG) HAS NOT RESEARCHED OR DEPICTED ANY OTHER EASEMENTS, RIGHT-OF-WAYS, VARIANCES, AND/OR AGREEMENTS OF RECORD EXCEPT AS DEPICTED ON THE ATTACHED EXHIBIT "A" ILLUSTRATION.
3. BEARINGS DEPICTED HEREIN ARE BASED ON GPS OBSERVATIONS VIA THE N.G.S. ONLINE POSITIONING USER SERVICE (OPUS), OR THE TRIMBLE CENTERPOINT RTX POST-PROCESSING SERVICE, AND PROJECTED TO THE "COLORADO COORDINATE SYSTEM OF 1983 NORTH ZONE" (C.R.S. 38-52-105 & 106).
4. DISTANCES DEPICTED HEREIN ARE IN US SURVEY FEET GROUND.
5. THE BASIS OF BEARINGS FOR THIS SURVEY IS THE EAST PROPERTY LINE OF LOT 3 SHOWN ON LIBERTY RANCH FILING NO. 2, 3<sup>RD</sup> AMENDMENT. SAID LINE BEING MONUMENTED ON THE NORTH BY THE NORTHEAST CORNER OF SAID LOT 3, BEING A FOUND 1.25 INCH BLUE PLASTIC CAP MARKED "PLS 38175" AND ON THE SOUTH BY THE SOUTHEAST CORNER OF SAID LOT 3, BEING A FOUND 1.25 INCH BLUE PLASTIC CAP MARKED PLS "37175" AND BEARS SOUTH 00°22'56" EAST.

PROJ. NO. 26.00983  
PREPARED BY: SHAUN D. LEE  
DATE PREPARED: 4/17/2026  
FOR AND ON BEHALF OF ULTEIG ENGINEERS, INC.  
5575 DTC PARKWAY, GREENWOOD VILLAGE, CO 80111  
6.00983\_202509012\_Mountain View Fire Protection Dist\_Legal





**LIBERTY DRIVE**  
 (89' WIDTH RIGHT OF WAY)  
 REC. NO. 5057281



**LOT 2**  
 LIBERTY RANCH FILING NO. 2, 3RD  
 AMENDMENT  
 REC. NO. 5057281  
 MOUNTAIN VIEW FIRE  
 PROTECTION DISTRICT  
 REC. NO. 5083580  
 APN: 120728105002

NE 1/4 SECTION 28  
 T3N R68W 6TH PM



25' CRESTONE PEAK  
 RESOURCES OPERATING LLC  
 UTILITY EASEMENT  
 REC. NO. 5041481

50.00' PEDESTRIAN AND  
 UTILITY EASEMENT  
 REC. NO. 5057281

**3RD STREET / WELD COUNTY ROAD 7**  
 (60' WIDTH RIGHT OF WAY)  
 FILE REF. 100/98; DOC. I.D. 1881011; BOOK 2 PAGE 375

FOUND 1.25" BLUE  
 PLASTIC CAP  
 "LS 38175"  
 (SURVEY TIE  
 FROM P.O.T.  
 S46°43'10"W  
 338.69')

N89° 37' 02"E 363.27'

**LOT 3**  
 LIBERTY RANCH FILING NO. 2, 3RD  
 AMENDMENT  
 REC. NO. 5057281

P.O.C.  
 FOUND 1.25"  
 BLUE PLASTIC CAP  
 "LS 38175"  
 (SURVEY TIE TO P.O.B.  
 N12°37'22"W 235.86')

**S00° 22' 56"E 360.00'**  
 (BASIS OF BEARINGS)

FOUND 1.25" BLUE  
 PLASTIC CAP  
 "LS 38175"

TOTAL CENTERLINE LENGTH = 69.20'

FOUND 1.25" BLUE  
 PLASTIC CAP  
 "LS 38175"



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 5575 DTC Pkwy, Ste 200, Greenwood Village, CO 80111  
 Phone: 720.873.5700 Fax: 888.858.3440  
 Web: www.ulteig.com

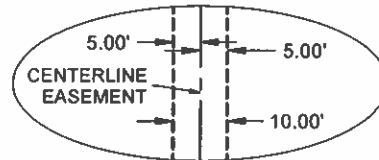
**UNITED POWER, INC.**  
**EXHIBIT "A" ILLUSTRATION**  
 NE 1/4 SECTION 28  
 T3N, R68W, 6TH P.M.  
 WELD COUNTY, CO



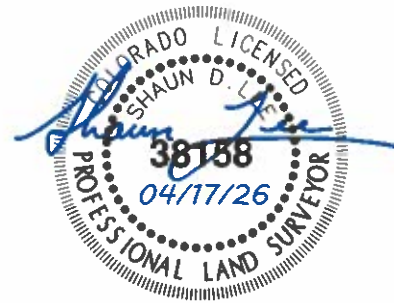
Project Number	26.00983
Date	4/9/2026
Drawn By	NRB
Reviewed By	HLS
Approved By	SDL
Work Order	202509012
Revision	-
Sheet	2 OF 3

**LEGEND**

- FOUND MONUMENT (AS NOTED)
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- P.O.T. POINT OF TERMINUS
- - - - - EXISTING EASEMENT
- ==== PERMANENT EASEMENT
- PROPERTY LINE
- UE— UNDERGROUND ELECTRIC
- UG— UNDERGROUND GAS
- UW— UNDERGROUND WATER



**TYPICAL  
EASEMENT DETAIL  
N.T.S.**



**SURVEY NOTES:**

1. SEE THE ATTACHED EXHIBIT "A" BY WHICH THIS REFERENCE IS MADE PART HEREOF.
2. THIS EXHIBIT WAS PREPARED BY SHAUN D. LEE, PLS 38158, FOR AND ON BEHALF OF ULTEIG ENGINEERS, INC. (ULTEIG), WITHOUT THE BENEFIT OF A TITLE COMMITMENT, THEREFORE ULTEIG HAS NOT RESEARCHED OR DEPICTED ANY OTHER EASEMENTS, RIGHTS-OF-WAY, VARIANCES, AND/OR AGREEMENTS OF RECORD EXCEPT, AS DEPICTED HEREIN.
3. THIS EXHIBIT IS NOT A LAND SURVEY PLAT OR IMPROVEMENT SURVEY PLAT. EXCEPT FOR THE EASEMENT/RIGHT-OF-WAY DEPICTED HEREIN, IT IS NOT A MONUMENTED SURVEY OR TO BE RELIED UPON FOR THE DIVISION OF LAND, ESTABLISHMENT OF ANY LAND BOUNDARY, FENCE, BUILDING, OR OTHER FUTURE IMPROVEMENT LINES.
4. BEARINGS DEPICTED HEREIN ARE BASED ON GPS OBSERVATIONS VIA THE N.G.S. ONLINE POSITIONING USER SERVICE (OPUS) AND PROJECTED TO THE "COLORADO COORDINATE SYSTEM OF 1983 NORTH ZONE" (C.R.S. 38-52-105 & 106).
5. THE BASIS OF BEARINGS FOR THIS SURVEY IS THE EAST PROPERTY LINE OF LOT 3 SHOWN ON LIBERTY RANCH FILING NO. 2, 3RD AMENDMENT, SAID LINE BEING MONUMENTED ON THE NORTH BY THE NORTHEAST CORNER OF SAID LOT 3, BEING A FOUND 1.25 INCH BLUE PLASTIC CAP MARKED "PLS 38175" AND ON THE SOUTH BY THE SOUTHEAST CORNER OF SAID LOT 3, BEING A FOUND 1.25 INCH BLUE PLASTIC CAP MARKED "PLS 37175" AND BEARS SOUTH 00°22'56" EAST.
6. DISTANCES DEPICTED HEREIN ARE IN US SURVEY FEET GROUND.
7. LOCATIONS OF UNDERGROUND UTILITIES DEPICTED HEREIN WERE DETERMINED FROM VISIBLE SURFACE EVIDENCE INCLUDING PAINT MARKINGS AND FLAGS PLACED BY OTHERS. THESE LOCATIONS, IF DEPICTED, MAY NOT BE ACCURATE OR COMPLETE. OTHER UNDERGROUND UTILITIES MAY EXIST AND ARE TO BE FIELD LOCATED BY OTHERS PRIOR TO CONSTRUCTION.
8. NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION DEPICTED HEREIN.



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**UNITED POWER, INC.**  
**EXHIBIT "A" ILLUSTRATION**  
**NE 1/4 SECTION 28**  
**T3N, R68W, 6TH P.M.**  
**WELD COUNTY, CO**

Project Number: 26.00983  
 Date: 4/9/2026  
 Drawn By: NRB  
 Reviewed By: HLS  
 Approved By: SDL  
 Work Order: 202509012  
 Revision: -  
 Sheet: 3 OF 3

THIS DOCUMENT MAY AFFECT YOUR LEGAL RIGHTS. LEGAL ADVICE SHOULD BE OBTAINED IN THE DRAFTING OF ANY LEGAL DOCUMENT.

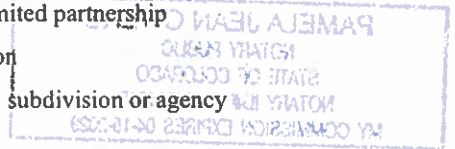
**STATEMENT OF AUTHORITY**  
(§38-30-172, C.R.S.)

1. This Statement of Authority relates to an entity<sup>1</sup> named

Mountain View Fire Protection District

2. The type of entity is a:

- |  |  |
|--|--|
| <input type="checkbox"/> corporation               | <input type="checkbox"/> registered limited liability partnership                    |
| <input type="checkbox"/> nonprofit corporation     | <input type="checkbox"/> registered limited liability limited partnership            |
| <input type="checkbox"/> limited liability company | <input type="checkbox"/> limited partnership association                             |
| <input type="checkbox"/> general partnership       | <input checked="" type="checkbox"/> government or governmental subdivision or agency |
| <input type="checkbox"/> limited partnership       | <input type="checkbox"/> trust   |



3. The entity is formed under the laws of

4. The mailing address for the entity is

6328 Monarch Park Place, Niwot, CO 80503

5. The  name  position of each person authorized to execute instruments conveying, encumbering or otherwise affecting title to real property on behalf of the entity is

Froilan Valdez

6. The authority of the foregoing person(s) to bind the entity:  is<sup>2</sup>not limited  is limited as follows:

execution of easement for United Power

7. Other matters concerning the manner in which the entity deals with interests in real property:

8. This Statement of Authority is executed on behalf of the entity pursuant to the provisions of §38-30-172, C.R.S.<sup>3</sup>

9. The Statement of Authority amends and supersedes in all respects any and all prior dated Statements of Authority executed on behalf of the entity.

Executed this 4th day of JUNE, 2026

<sup>1</sup> This form should not be used unless the entity is capable of holding title to real property.  
<sup>2</sup> The absence of any limitation shall be prima facie evidence that no such limitation exists.  
<sup>3</sup> The statement of authority must be recorded to obtain the benefits of the statute.

State of Colorado )  
County of Boulder ) ss

The foregoing Statement of Authority was acknowledged before me this 4th day of June, 2026 by Froilan Valdez

Witness my hand and official seal.

My commission expires: 4/15/2029



Notary Public

**PAMELA JEAN OWENS**  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID# 20214014948  
MY COMMISSION EXPIRES 04-15-2029

WHEN RECORDED RETURN TO:



# MOUNTAIN VIEW FIRE RESCUE

TRUST • TEAMWORK • PROFESSIONALISM

## Upcoming Board Items

<b>June 16 Meeting:</b>	Pension and Regular Board meetings
<b>July 21 Ceremony:</b>	Promotional Pinning Ceremony, Administrative offices at 4:30 in the Colorado room
<b>July 21 Promotional Pinning</b>	Promotional Pinning Ceremony, Administrative offices at 4:30 in the Colorado room
<b>July 21 Meeting:</b>	Board Meeting
<b>August 18 Meeting:</b>	Board Meeting
<b>September 8 Meetings:</b>	Pension and Regular Board Meetings. Moved to earlier in the month due to the SDA Conference.
<b>October 13 Ceremony:</b>	Promotional Pinning Ceremony, Administrative offices at 4:30 in the Colorado room
<b>October 13 Meeting:</b>	Board Meeting. Earlier in the month, due to the Budget Presentation Deadlines.
<b>November 17 Meeting:</b>	Board Meeting
<b>December 8 Meetings:</b>	Pension and Regular Board Meetings. Earlier in the month, due to the Budget adoption deadlines.

*Please review the Community Outreach calendars for more event opportunities.*



## **New Mountain View Fire Rescue Firefighters**

### **2026-1 Fire Academy Graduates**

**Nicholas Ogimachi**



Meet Nick! Nick is excited to join the ranks and officially serve his hometown. Outside of the station, you'll likely find him out on the lake fishing, on the golf course, or in the kitchen whipping up a meal for his favorite people. For Nick, nothing beats a day spent with friends and family, and he's ready to bring that same dedication and heart to our department.

**Jeremy Wilson**



Meet Jeremy! After moving from Dallas to Colorado 4.5 years ago to chase the outdoor lifestyle, Jeremy has fully integrated into our local community. Whether he's out on the water paddle boarding with his girlfriend or exploring the mountains, he makes the most of everything the Front Range has to offer. Above all, Jeremy is a family-first individual who believes that strong relationships are the foundation of a great team. We're excited to have his energy and dedication on the line.

### **Austin Waterman**



Meet Austin! A dedicated family man who joins us with his wife and three young daughters as his biggest supporters. When he's not at the station, you'll likely find him at the lake, cheering on his girls as they water ski and play. For Austin, family and close friendships are the foundation of everything he does. He is excited to bring that same sense of loyalty and commitment to our department family.

### **Tanner Stones**



Meet Tanner (TJ)! Outside the station, TJ is a true outdoorsman who enjoys snowboarding, golfing, and fishing. He also gives back to the community as a wrestling coach. Above all, TJ is deeply passionate about his family and his relationship with God. TJ joins Mountain View Fire Rescue after a dedicated two-year search for his "fire home," and he couldn't be prouder to join the MVFR family officially. We are thrilled to have his dedication and heart on board.

### **Jonathan Flores-Bowen**



Meet Jon! Jon is an excellent addition to the department, bringing a great balance of professional dedication and personal energy to the team. An enthusiast of the outdoors, Jon spends much of his free time on the lake fishing or staying active on the ice playing hockey. When he isn't pursuing his hobbies, Jon's primary focus is spending quality time with his family. We are thrilled to have his positive perspective at MVFR.

### **Michael Miller**



Meet Michael! After spending time exploring the beauty of the outdoors, Michael has a deep appreciation for all our local landscape has to offer. Whether he's out camping and scouting for new hidden spots or trying to sharpen up his golf game, he fully embraces an active and adventurous lifestyle. Above all, Michael is a family-oriented individual who truly values the time spent with friends and loved ones. We're excited to have his positive energy and dedication join the team.

### **Alezander Watters**



Meet AJ! An Aurora native, AJ is an excellent addition to the department, bringing a great balance of discipline and professional energy to the team. A former collegiate soccer player with a degree in Business from Eastern Oregon University, AJ now channels his dedication into the challenge of bodybuilding. When he isn't at the gym, AJ stays active with football and volleyball or enjoys a strategic game of chess. As the older of two brothers, he places a high value on family and has a soft spot for cats, though he loves dogs too. We're thrilled to have his drive on board.

### **Tobi Howell**



Meet Tobi! Originally from Greeley, Tobi is an excellent addition to the department, bringing a great balance of energy and community focus to the team. An outdoors enthusiast, Tobi spends much of his free time playing sports or staying active in the fresh air. When he isn't outdoors, Tobi is a dedicated sports fan and highly values quality time with his friends and family. Above all, his relationships with his girlfriend and his nephew are incredibly important to him. We are thrilled to have his positive perspective join the team.

## Zach Langus



Meet Zach! Zach is an excellent addition to the department, bringing a strong commitment to accountability, teamwork, and professional excellence. He is a firm believer in doing the job the right way and takes great pride in stepping up to support the team whenever needed. Outside of work, Zach maintains a highly active lifestyle, whether he is golfing, hiking with his dog, or attending live sporting events. He remains deeply involved in hockey as both a player and a coach, reflecting his dedication to the sport. Above all, Zach centers his life around his family and his career. We're thrilled to have his "roll up your sleeves" attitude on board.

## Joel Spaid-Chase



Meet Joel! Originally from Sacramento and recently relocated from San Diego, Joel is an excellent addition to the department, bringing a great balance of discipline and positive energy to the team. A California native, he maintains a highly active lifestyle through running, weightlifting, and surfing. Beyond his athletic pursuits, Joel is an avid traveler and a dedicated—if long-suffering—supporter of Manchester United. Above all, he is guided by his faith and a commitment to being a supportive friend and family member. We are thrilled to have his drive and community-minded perspective on the team.