



**Board of Directors Regular Meeting  
January 16, 2024,  
6:00 pm  
Hybrid/Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on January 16, 2024, as an In-Person/Virtual Zoom meeting and was called to order by Director McConnell at 6:00 p.m.

b. Roll Call

The following Board members attended the meeting:

President McConnell, Director DeVenny, Director Whitlow, Director Lathrop, and Director Todd Venrick

Other persons present were Fire Chief David Beebe, Deputy Chief Sterling Folden, Director of Administrative Services Pamela Owens, Director of Finance Tonya Olson, Deputy Chief Jeff Webb, Community Outreach Coordinator Julia Dumond, Assistant Chief Pete Zick, Battalion Chief Chad Rademacher, Public Information Officer Rick Tillery, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Legal Counsel John Chmil asked the Board to adjust the agenda on the Executive Session Section 24-6-402(4)(e) and change it to 24-6-402(4)(b). Director Whitlow moved to approve the agenda with this update. The motion was seconded by Director Lathrop and was carried unanimously.

**II. PUBLIC/MEMBER PARTICIPATION**

None

### III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda, including the Regular Meeting minutes from December 5, 2023. The motion was seconded by Director Whitlow and was carried unanimously.

### IV. REPORTS

#### a. Local 3214 Report

Local 3214's report was included in the packet. Director Lathrop asked for some clarification on the comments about the Joint Discipline Training. Chief Beebe responded.

#### b. Chief's Report

Chief Beebe introduced the new Assistant Chief, Peter Zick, to the Board and took questions.

Director DeVenny asked about the CWPP, and what are the next steps. Chief Beebe explained that Keith Long had been tasked with working with other groups to develop the document. Implementation of that document will fall under Deputy Chief Folden. He will work with the Wildland Division on the recommendations of the CWPP and put together strategies to put those into practice.

Director Lathrop asked about the new hires. Chief Beebe said that 20 candidates were interviewed and after assessments and interviews, 14 were offered conditional job offers.

The Board asked about the septic at Station 10 septic. Chief Webb explained The District is purchasing a small parcel of land north of the station. We will install a leach field on the property to lower the amount of waste needed to be trucked to a treatment facility.

Director Whitlow asked when the Mead and Meadow Sweet project kickoff was, and Deputy Chief Webb said that it would begin on Friday, January 19<sup>th</sup> vendor meetings.

Director McConnell asked about the timeline for filling the Wildland Position. Deputy Chief Folden said that the Chief interviews for that position are on January 29<sup>th</sup>. Director McConnell also asked about the DiCS (Dominance, Influence, Steadiness, and Conscientiousness) program. Deputy Chief Folden explained that DiSC is a personal assessment tool to help improve teamwork, communication, and productivity in the workplace. DiSC is an acronym for the four main personality profiles described in the DiSC model. At this time, the Executive team, and Battalion Chiefs have taken the tests and Captains will be next and then on to the Lieutenants.

Director DeVenny asked for an update on the finance software transition. Director of Finance Tonya Olson said that things were going well.

### V. NEW BUSINESS

#### a. Consideration for approval of the Peace Officers Grant Application

Chief Beebe explained that the District is applying for a Grant through DOLA (Department of Local Affairs) and is looking for approval from the Board to submit the

application. The amount is \$141,900.00 and the funds would be available until July 2026. After discussion, **Motion:** Director DeVenny moved to approve the District to submit the application for the Peace Officers Grant. The motion was seconded by Director Whitlow and carried unanimously.

b. November and December's Preliminary 2023 District Financials

Director of Finance Tonya Olson reviewed the financials for December (November's were done at the December meeting) After questions were answered, Director Whitlow moved to approve the December 2023 Financials. The motion was seconded by Director Venrick and carried unanimously.

c. 2024 Audit Engagement Letter-Haynie & Company

Ms. Olson presented the 2024 Audit Engagement Letter from Haynie and Company for the Board to approve. She did point out that Haynie & Company will have two audits. The Single Audit of the EMS Supplemental Program and the District's annual audit.

**Motion:** Director Lathrop moved to approve the 2024 Audit Engagement letter from Hayne & Company. The motion was seconded by Director DeVenny and carried unanimously.

d. Set Public Hearing for Mendoza Minor Exclusion

**Motion:** Director Whitlow moved to set the Public Hearing for the Mendoza Minor Exclusion for the February 20<sup>th</sup> meeting. The motion was seconded by Director Venrick and carried unanimously.

e. 2024 Goals and Objectives

Chief Beebe did a presentation through Monday.com with the 2024 Goals and Objectives for all divisions. It was decided that the Board would receive updates on the 2024 Goals and Objectives quarterly.

## VI. OLD BUSINESS

a. L3214 Presentation-Opportunities and Negotiations Based on Lessons Learned

L3214 Representatives Dustin Sorensen and Tyler Prim gave a presentation and answered questions about the last negotiation process. Dustin and Tyler were part of the negotiations team for L3214 and talked about their experience and how they would like things to be different in future negotiations. They supplied suggestions on how that could happen so that the upcoming negotiations would be more positive. Director McConnell expressed her expectations of mutual respect for any discussions or negotiations.

b. Consideration of Resolution 2024-1 Authorization for Monarch Place Transaction

Item moved to after Executive Session

c. Public Hearing for Tri Pointe Homes Exclusion

Director McConnell opened the Public Hearing at 7:34 pm. There were no public comments. Director McConnell closed the Public Hearing at 7:35 pm. **Motion:** Director Whitlow moved to approve the Tri Pointe Homes Exclusion. It was seconded by Director DeVenny and carried unanimously.

d. 2024 Budget Updates

Ms. Olson reminded the Board that the 2024 budget was adopted without the final assessed valuation numbers from the county. She updated the Board that the latest numbers from Boulder County, Jefferson County, and Weld County show a 1.4-million-dollar loss in revenue. This does not include any of the backfill, this is yet to be determined by the County Assessor.

e. Consideration to Approve the Third Amendment of the Fire Chief's Employment Agreement

**Motion:** Director Venrick moved to approve the Third Amendment of the Fire Chief's Employment Agreement. It was seconded by Director Whitlow and carried unanimously.

## VII. BOARD MEMBER ITEMS

a. Upcoming Board Items

Ms. Owens reviewed the upcoming board items document in the Board packet and reminded the Board of the holiday on February 19<sup>th</sup>. Director McConnell asked that the work session on January 24<sup>th</sup> be a special meeting. Ms. Owens reminded the Board that Assistant Chief Keith Long's retirement luncheon was the following day at 11:30 at maintenance.

Director Devenny attended a joint Superior, Louisville, Boulder County commemorative lunch for the 2<sup>nd</sup> anniversary of the Marshall Fire. She also has several ride alongs planned for the month at Station 7.

Director McConnell gave thanks to BC Rademacher and BC Flagg for having her ride along with them on their shifts. She also got to see Frontline in action at Station 13 and got to talk to the new hires about the program, she was very impressed. Director McConnell attended the Wildfire Academy with Dan Frazen who is the Director of Colorado Emergency and Preparedness. He has worked with Cody Bennett and Nataniel Kelley and had great things to say about both men and Mountain View as an organization.

## VIII. EXECUTIVE SESSION

Director Whitlow moved to go into Executive Session at 7:58 p.m. pursuant to 24-6-402(4)(b), C.R.S., for purposes of consulting with our attorney on potential changes to Board Resolutions 2019-01 and 22-05, pending litigation, and the Fire Chief's Employment Agreement. It was seconded by Director Lathrop and carried unanimously.

7:58-9:07 – potential changes to Board Resolutions 2019-01 and 2202-05

9:07-9:28 – pending litigation



### **CERTIFICATION OF EXECUTIVE SESSION**

On January 16, 2024, it was duly moved and seconded that the Mountain View Fire Protection District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(b), C.R.S. for purposes of consulting with our attorney on potential changes to Board Resolutions 2019-01 and 2022-05, pending litigation, and the Fire Chief's Employment Agreement . The motion carried unanimously and the Board entered into an executive session from 7:58 p.m. until 9:07 p.m. on the matter of potential changes to the Board Resolutions, from 9:07 p.m. until 9:28 p.m. on the matter of pending litigation, and from 9:28 p.m. until 10:13 p.m. on the matter of the Fire Chief's Employment Agreement.

### **CERTIFICATION BY REGISTERED ATTORNEY**

I, Johnathon Intolubbe-Chmil, Reg. No. 48768, hereby certify that the executive session was devoted to providing legal advice and answering specific legal questions from the Board of Directors on the above referenced topics, and that all such communications for the session were privileged under applicable Colorado law and Supreme Court rules.



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Johnathon Intolubbe-Chmil

## Action Items

## Motions

### January 16, 2024

**Motion:** Director DeVenny moved to approve the District to submit the application for the Peace Officers Grant. The motion was seconded by Director Whitlow and carried unanimously.

**Motion:** Director Lathrop moved to approve the 2024 Audit Engagement letter from Hayne & Company. The motion was seconded by Director DeVenny and carried unanimously.

**Motion:** Director Whitlow moved to set the Public Hearing for the Mendoza Minor Exclusion for the February 20<sup>th</sup> meeting. The motion was seconded by Director Venrick and carried unanimously.

**Motion:** Director Whitlow moved to approve the Tri Pointe Homes Exclusion. It was seconded by Director DeVenny and carried unanimously.

**Motion:** Director Venrick moved to approve the Third Amendment of the Fire Chief's Employment Agreement. It was seconded by Director Whitlow and carried unanimously.

**Motion:** Director Lathrop moved to approve Resolution 2024-1 Authorization for Monarch Place Transaction. It was seconded by Director Venrick and carried unanimously.



## Glossary

### A

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

Alpha Side – Front side of a structure

### B

Bravo Side – Left side of a structure

BVFC – Boulder Valley Fire Consortium

BVSD – Boulder Valley School District

### C

CBA – Collective Bargaining Agreement

CDOT – Colorado Department of Transportation

Charlie Side – Back side of a structure

CORA – Colorado Open Records Act

CWPP – Community Wildfire Protection Plan

### D

Delta Side – Right side of a structure

DiSC Assessments - DiSC is an acronym that stands for the four main personality profiles described in the DiSC model: (D)ominance, (i)nfluence, (S)teadiness, and (C)onscientiousness.

DOLA – Department of Local Affairs

### E

EMS – Emergency Medical Service

### F

FMLA – Family Medical Leave Act

FPPA – Fire and Police Pension Association

### G

GC – General Contractor

### H

**I**

ISO – Insurance Rating Office

**J**

**K**

**L**

**M**

MAFIT – Multi-Agency Fire Investigation Team

MDT – Mobile Data Terminal

MVFR – Mountain View Fire Rescue

MVFPD – Mountain View Fire Protection District

**N**

NIST – National Institute of Standards and Technology

**O**

OSMP – Open Space and Mountain Parks

**P**

PERA – Public Employee’s Retirement Association

PIO – Public Information Officer

**Q**

**R**

RFP – Request for Proposal

RHS - Retiree Healthcare Savings

**S**

SDA - Special District Association

SSO - Single Sign On

SWAT - Special Weapons and Tactics

**T**

**U**

**V**

W

WC – Workers Compensation

X

Y

Z